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GSTIN : 09AABCS7476C1Z7

RFQ No. SAMS/FIND/Supply/Proc./LT/17/2021

Dated: 10/12/2021

LIMITED TENDER FOR SUPPLY OF RA TOOLS

Request for Quotation (RFQ)

1. The Strategic Alliance Management Services Pvt. Ltd. (SAMS) has been engaged by Foundation for Innovative New Diagnostics, India (FIND, India) for providing procurement consultancy services for equipment, goods, works and services for use in Tuberculosis (TB) Laboratories in National Tuberculosis Elimination Programme (NTEP) across India under Global Fund (GF) Grant. Accordingly, SAMS on behalf of FIND, India is pleased to invite Quotation for **Supply of Risk Assessment Tools**, as per detailed technical specification enclosed at Annexure-I, on Delivery Duty Period (DDP)-Final Destination terms of delivery basis.
2. The SAMS hereby request you to submit your Quotation giving in full specifications, name of the Manufacturer, Catalogue etc. as per our terms and conditions enclosed herewith. The quotation should be valid for at least 3 months from the date of due date for submission of quotations.
3. The quotations should be submitted through e-mail to procurement@samsconsult.com with Subject Line "RFQ No. SAMS/FIND/Supply/Proc./LT/17/2021" on or before on **28/12/2021 at 04:00 PM**.
4. The Employer shall open Quotations of all the Quotations received up to due date and time for submission of Quotations **at 28/12/2021 at 04:30 PM**.
5. The Employer, at its sole discretion, may extend the due date & time for submission of Quotations.
6. The firms must ensure that besides all these terms and conditions enclosed herewith, the following documents must be submitted in the chronological order along with quotation to show their credentials against required qualifications.
 - i. Forwarding letter clearly mentioning the authorized signatory, total number of pages, the item quoted, quotation validity undertaking of 3 months, which can be extended on mutual consent.
 - ii. The authorization letter for an officer of the bidders and verifying his signature, duly signed by the Authorized signatory of the company/firm. Only such authorized officer of the bidders should sign the tender documents.
 - iii. Copies of Goods and Service Tax (GST) and PAN card numbers allotted should also be submitted.
 - iv. Bidders should submit signed and stamped copy of this RFQ confirming their acceptance for all T&Cs of the tender including Delivery and Payment Terms.
 - v. Technical compliance statement of quoted item against required specifications of RFQ, as per format enclosed under technical specifications at Annexure-I.
 - vi. Technical Catalogue / brochure of item quoted as per proposed specifications.
 - vii. Copies of Purchase Orders issued to your firm (at least two) showing experience of the supplies of similar nature as given in this RFQ over the period of last three years.

For Strategic Alliance Management Services Pvt. Ltd.



Dinesh Kumar- Manager (Procurement)
E-mail: Kumard@samsconsult.com

TERMS & CONDITIONS AND INSTRUCTIONS TO BIDDERS

1. The bidders are expected to examine all instructions, forms, terms, and specifications in the quotation documents. Failure to furnish all information required by the quotation documents or submission of a quotation not substantially responsive to the quotation documents in every respect will be at the bidder's risk and may result in the rejection of its quotation.
2. The quotation shall contain no interlineations erasures or overwriting except as necessary to correct errors made by the bidders, in which case such corrections shall be initiated by the person or persons signing the quotation.
3. Each bidder is entitled to submit only one quote wherein he can, if necessary, indicate alternative quotation. In case where more than one tender in a specified group is submitted by him will be liable to rejection.
4. In the event of the space on the prescribed form being insufficient for the required purposes, additional page must be numbered consecutively bear the tender number and be fully signed by the bidders. In such cases reference to the additional pages must be made in the tender form.
5. Any quotation received after the deadline for submission of quotations prescribed will be rejected.
6. No quotation may be modified after the deadline for submission of quotations.
7. **Liquidated Damages-** If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the contract prices as liquidated damages, a sum equivalent to the **0.01 percent per day** of the delivered price of the delayed Goods or unperformed Services for each delay until actual delivery or performance, up to a maximum deduction of the **10 percent of the value of delayed Goods/Supply**.
8. The conditions of the bidders shall not be binding to the SAMS.
9. **Delivery schedule** – The delivery schedule to 81 consignee locations across the country (consignee addresses along with trench wise supply given below at Annexure IV) shall be supplied in tranches as per the requirement of Lab. The delivery shall be made within **30 days** from the date of issue of the Delivery Order for the trench supplies.
10. **Terms of Delivery-**
DDP- final place of destination (Consignee Distribution List shall be provided at the time of issuing PO)
 - a. The responsibility of arranging all required documents for supply of goods till final place of destinations, including Road Permits, e-way bill, unloading of goods is of the Supplier.
 - b. The payment of GST to respective authority shall be the responsibility of supplier and should be included in the financial quote.
11. **Quotation Prices**
 - a. The bidders shall indicate on the appropriate Price Form attached to these, the unit prices and total Quotation/tender prices of goods it proposes to supply under the contract. Price should be quoted only in Indian Rupees (INR) in the specified format attached in **Annexure II**. The price quoted shall correspond to 100% of the items specified for each Schedule. The bidders must quote for all items in a schedule. Bidders who do not quote for full quantity of the schedule and all the items given in Schedule, will be treated as non-responsive.
 - b. Total Price till final Place of Destination should be quoted, only GST to be quoted separately, as applicable.
12. **Quotation currency**

The prices should be quoted only in Indian Rupees (INR).

13. Document establishing bidder's eligibility and qualifications:

The documentary evidence of the bidder's qualifications to perform the contract if its quotation/tender is accepted, shall establish to the purchaser's satisfaction:

- a. The bidders shall furnish, as part of its quotation, documents establishing the bidder eligibility to quotation/tender and its qualifications to perform the contract if its quotation/tender is accepted.

14. Period of validity of quotations:

- a. Quotations shall remain valid for 3 months after the date of quotation/Tender opening prescribed by the purchaser, A quotation/tender valid for a shorter period shall be rejected by the purchaser as non-responsive.
- b. In exceptional circumstances, the purchaser may solicit the bidders consent to an extension of the period of quotation/tender validity. The request and the responses thereto shall be made in writing through email.

15. Format and signing of quotation

- a. The quotation shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidders to the contract. All pages of the quotation, except for printed literature, shall be initialed by the person or person's signing the quotation.
- b. The quotation/tender shall contain no interlineation, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the quotation.

16. Preliminary examination

- a. The purchaser will examine the quotations to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, whether the quotation/ tender validity is as required and whether the quotations are generally, in order.
- b. Quotations from agents without proper authorization from the manufacturers/ distributor/ dealer shall be treated as non-responsive and shall be rejected.
- c. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantify, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its quotation/ tender will be rejected. If there is a discrepancy between the words and figures, the amount in words shall prevail.
- d. Prior to the detailed evaluation purchaser will determine the substantial responsive-ness of each quotation/tender to the quotation documents. For purpose of these clauses, a substantially responsive quotation/tender is one which conforms to all the terms and conditions of the quotation documents without material deviations. The purchaser's determination of a quotation's responsiveness is to base on the contents of the quotation/tender itself without recourse to extrinsic evidence.
- e. A quotation/tender determined as not substantially responsive will be rejected by the purchaser and may not subsequently be made responsive by the bidders by correction of the non-conformity.
- f. The purchaser may waive any minor informality or non-conformity or irregularity in a quotation, which does not constitute a material deviation, provided such waiver does not prejudice and affect the relative ranking of any bidders.

g. Documents required for **Preliminary examination**

- i. Forwarding letter clearly mentioning the authorized signatory, total number of pages, the model quoted, quotation validity undertaking of 3 months, which can be extended on mutual consent.
- ii. The authorization letter for an officer of the bidders and verifying his signature, duly signed by the Authorized signatory of the company/firm. Only such authorized officer of the bidders should sign the tender documents.
- iii. Copies of GST and PAN card numbers.
- iv. Bidders should submit signed and stamped copy of this RFQ confirming their acceptance for all Terms and Conditions (T&Cs) of the tender including Delivery and Payment Terms.

17. Evaluation and comparison of Quotation

- a. The purchaser will technically evaluate all quotation determined to be responsive after preliminary examination.
- b. Thereafter quotation of substantially technical responsive and acceptable will be compared to determine lowest evaluated responsive bidder.
- c. Documents required for **Technical Evaluation and Post Qualification:**
 - i. Technical compliance statement of quoted item against required specifications of RFQ, as per format enclosed under technical specifications at Annexure-I.
 - ii. Technical Catalogue / brochure of each item quoted as per proposed specifications.
 - iii. Copies of Purchase Orders issued to your firm (at least two) showing experience of the supplies of similar nature as given in this RFQ over the period of last three years.
- h. The comparison of price shall be considering, delivery of goods as per DDP-till final place of destinations i.e. at consignee's end.
- i. The Purchaser's evaluation of a quotation will take into account the total unit cost of the item at the consignee's destination inclusive of all applicable duties, taxes, and other charges.
- j. The contract shall be awarded only to the bidders who are substantially responsive, offer competitive rates, and meet the qualification requirement stipulated in the quotation documents.
- k. Deviations in the Delivery and Payment schedule are not permitted.
- l. The Purchaser shall compare all substantially responsive quotations to determine the lowest-evaluated quotation, in accordance with evaluation criteria mentioned in this quotation document.

18. Award of Contract (Pre-qualification)

- a. Notwithstanding the 'Qualification Requirements' set out in terms & condition the purchaser will determine to the satisfaction whether the bidder selected as having submitted the lowest evaluated responsive quotation/tender is qualified to satisfactorily perform the contract.
- b. The determination will consider the bidders financial and technical capabilities. It will be based upon the examination of the documentary evidence of the bidder qualifications submitted by the bidders as well as such other information as the purchaser deems necessary and appropriate.
- c. An affirmative determination will be a prerequisite for award of the contract to the bidder. A negative determination will result in rejection of the bidder quotation/tender in which event the purchaser will proceed to the next lowest evaluated quotation/tender to make a similar determination of the bidder capabilities to perform satisfactorily.

19. Award criteria

Subject to clause 18, the purchaser will award the contract to the successful bidder whose quotation/tender has been determined to be substantially responsive and has been determined as the lowest evaluated quotation for the quoted schedule, provided further that the bidders is determined to be qualified to perform the contract satisfactorily. The bid ranking, evaluation and award of contract shall be carried out 'schedule-wise'.

20. Purchaser's right to vary quantities at time of award

The purchaser reserves the right at the time of award to increase or decrease up to 25% of the quantity of goods and services specified in the RFQ without any change in prices or other terms and conditions.

21. Purchaser's right to accept any quotation/tender and to reject any or all quotations

The purchaser reserves the right to accept or reject any quotation/tender and to annul the quotation process and reject any or all quotations at any time prior to award of contract, without thereby incurring any liability to the affected bidders or bidders or any obligations to inform the affected bidder of the grounds for the purchaser's action.

22. Payments Terms-The method and conditions of payment to be made to the Supplier under this tender, shall be as follows:

The 100% payment would be made after delivery of Goods to the consignees after each tranches supply, within 60 days upon submission of following documents along with the invoice (three copies – One original and two duplicate copies): -

- a. Commercial invoice, indicating the SAMS as the Purchaser on behalf of the FIND India, the PO number; Goods description, quantity, unit price, and total amount. Invoices must be signed in original and stamped or sealed with the company stamp/seal.
- b. Acknowledgement of receipt of Goods in good condition by the Consignee i.e., **Consignment Receipt Certificate (CRC) as per format enclosed at Annexure III.**

For Strategic Alliance Management Services Pvt. Ltd.



Dinesh Kumar- Manager (Procurement)

E-mail: Kumard@samsconsult.com

Annexures:

- i. Technical Specifications
- ii. Price Form
- iii. Format of Consignee Receipt Certificate (CRC)

Technical Specification of RA Tools

Sl. No.	Sch . Nos .	Detail description	Quantity	<u>Technical Specification</u>	Bidder's Specification (technical compliance/ Deviation, if any)
1	I	Tool kit set box	81	<p>Magnetic Screwdriver along with various range of bits/tips-1 set, Electric power tester-1 no, 3-meter Measuring Tape- 1 no, Adjustable Wrench- 1 no, Combination Plier- 1 no, nose plier- 1 no, Claw Hammer-1 no, Insulation Tap-1 no, Allen key set- 1 set, Electrician's knife- 1no etc.</p> <p>All the tools should have insulated grip.</p> <p>All these tools should be provided along with a plastic carry case.</p>	<p>Make:</p> <p>Model:.....</p>
2	II	Clamp Meter	81	<ul style="list-style-type: none"> • The clamp meter shall be capable of measuring true RMS (square root of the mean (average)) AC/DC current up to 400A • The clamp meter shall be capable of measuring AC/DC voltage up to 750 Volts with accuracy of $\pm 2\%$ V • The clamp meter shall be capable of measuring resistance up to 40 Mega ohms • The clamp meter shall be capable of measuring continuity below 30 ohms • The clamp meter shall be capable of measuring capacitance up to 1000 micro farad • The clamp meter shall be capable of measuring frequency from 5.0 Hertz to 500 hertz • The clamp meter shall have low battery indication • The clamp meter shall have display hold feature • The clamp meter shall be supplied with measuring probe • The clamp meter shall be supplied with soft carrying case • The clamp meter shall have automatic power off feature • Power: Battery operated (battery to be provided along with clamp meter) • The clamp meter shall be supplied with calibration certificate issued from govt. approved / any reputed laboratory • Warranty: The clamp meter supplied shall have minimum period of one year warranty. 	<p>Make:</p> <p>Model:.....</p>
3		Multimeter	81	<ul style="list-style-type: none"> • The Multimeter shall be able to read true RMS (square root of the mean (average)) value of AC current and voltage • The multimeter shall have auto/ manual ranging 	<p>Make:</p> <p>Model:.....</p>

Sl. No.	Sch . Nos .	Detail description	Quantity	<u>Technical Specification</u>	Bidder's Specification (technical compliance/ Deviation, if any)
				<ul style="list-style-type: none"> • The multimeter shall be capable of measuring AC/DC voltage up to 750 volts with accuracy: $\pm 2\%$ V • The multimeter shall be capable of measuring AC/DC current up to 10Amperes • The multimeter shall be capable of measuring resistance up to 40 Mega Ohm • The multimeter shall be capable of measuring capacitance up to 10 Microfarad • The multimeter shall be capable of measuring continuity with beeper feature • The multimeter shall have diode check feature • The multimeter shall have display hold feature • The multimeter shall have automatic power off feature • The multimeter shall have low battery indication • The Multi meter shall be supplied with measuring probes • The multimeter shall be supplied with soft carrying case • The multimeter shall be supplied with calibration certificate issued from govt. approved/ approved / any reputed laboratory. • Power: Battery operated (battery to be provided along with multimeter) • Warranty: The multimeter supplied shall have minimum period of one year warranty. 	
4		Anemometer	81	<ul style="list-style-type: none"> • The portable anemometer provides fast, accurate readings, with digital readability Air velocity measurement: m/s, ft/min, or any equivalent unit • Appropriate design allows free vane wheel movement, resulting in accuracy at both high and low velocities • Should be compact and portable • Built-in low battery indicator • DATA HOLD function for stored the desired value on display. Large LCD display, easy to read • Operating Temperature: 0 deg C to 50 deg C • Operating Humidity: less than 80% RH • Air Velocity sensor Type: Sensitive balanced vane wheel rotates freely in response to air flow • Power Supply: Battery operated • Air velocity measurement range: 0- 25 m/s, resolution: 0.1m/s • Accuracy for velocity: $\pm 3\%$ FS • Accessories to be provided: Carrying case for Anemometer, One compatible battery • The Anemometer shall be supplied with calibration certificate issued from govt. 	Make: Model:

Sl. No.	Sch . Nos .	Detail description	Quantity	Technical Specification	Bidder's Specification (technical compliance/ Deviation, if any)
				<p>approved / any reputed laboratory</p> <ul style="list-style-type: none"> • Warranty: The Anemometer supplied shall have minimum period of one year warranty 	
5		<u>Venometer</u>	81	<ul style="list-style-type: none"> • swing venometer to measure velocity of air flow into laboratory. Should be durable, economically priced instrument specifically designed to simplify the measurement of low air velocities • Small size and weight for easy portability • Easy to clean ABS plastic housing or any equivalent • Vane Material: Polyester or equivalent • Sensing Method: Rotating Vane and Thermistor • Range: 0- 400 Foot per Minute (FPM) or 0 to 2.0 meter per second (m/s) • Accuracy: ±10% of Full scale • Scales should be easy to read and visible from both sides. • Warranty: The venometer supplied shall have minimum period of one year warranty 	<p>Make:</p> <p>Model:.....</p>
6	III	Safety Gloves	81	<ul style="list-style-type: none"> • Heavy duty suitable for electric work • Class 00 - Max Use Voltage 500 V AC/750 V DC • Insulating rubber gloves designed for voltage protection • hand-specific size: 10 	<p>Make:</p> <p>Model:.....</p>

Price Form

[The Bidder shall fill in the Price Schedule Form for Goods in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the List of Goods specified by the Purchaser in the Annexure-I and may be appropriately modified as per requirement of particular Goods].

1 Sl. No.	2 Sch. No.	3 Description of RA Tools	4 UOM	5 Qty	6 Price (INR)			
					Per Unit DDP Price - at Consignee Site basis	Total DDP Price (at Consignee Site basis)	GST [%age & value]	Total Price (at Consignee Site) including GST
					(a)	(b) = (a) x 5	(c)	(d) = (b) + (c)
1	I	Tool kit set box	Nos.	81				
2	II	Clamp Meter	Nos.	81				
3		Multimeter	Nos.	81				
4		Anemometer	Nos.	81				
5		Venometer	Nos.	81				
6	III	Safety Gloves	Nos.	81				

Total Price in figures and words: _____

Place: _____

Date: _____

Name _____

Signature of Bidder _____

Seal of the Bidder _____

Acknowledgement of Receipt of Goods (for 100% Payment)

(This certificate is to be issued to SAMS and copy to Supplier and FIND. All the three copies 'should be signed in ORIGINAL'.)

CONSIGNEE RECEIPT CERTIFICATE (CRC)

CRC No.**Date**

To

Strategic Alliance Management Services Pvt. Ltd,
B-18, Sector-06, NOIDA
Gautam Budh Nagar (U.P.)- 201301

This is to certify that the Goods as detailed below have been received duly inspected in good condition in accordance with the Technical specifications and conditions of the Contract/ NOA and amendment if any.

Project Name	Procurement Services to Foundation for Innovative New Diagnostics (FIND)
Purchaser	Strategic Alliance Management Services Pvt. Ltd, on behalf of FIND
Contract i.e. NOA No. & Date	
Description of Goods Supplied Name of Consumables Make: Model:	
Quantity supplied in Numbers	
Name of Supplier	
Invoice No. and Date	
Date of Delivery/Receipt at Consignee Destination site	
Consignee full Address Name Address Contact No. Fax No.	

Seal and Signature of Designated Consignee

Name:

Designation:

Seal:

Contact No:

Fax No.:

Consignee addresses along with trench wise

Sl.	State	Site	First tranche of supply (within 30 days from PO date)	Second tranche of supply (After six months from PO date)
1	AP	IRL Vishakhapatnam	1st	
2	AP	Vijayawada SMC		2nd
3	AP	Tirupati		2nd
4	Assam	IRL Guwahati	1st	
5	Assam	GMC Silchar		2nd
6	Bihar	Bhagalpur	1st	
7	Bihar	IRL Patna	1st	
8	Bihar	IGIMS Patna	1st	
9	Bihar	Pawapuri		2nd
10	Bihar	Rohtas		2nd
11	Chandigarh	PGI Chandigarh	1st	
12	Chhattisgarh	IRL Raipur	1st	
13	Chhattisgarh	Raigarh		2nd
14	Delhi	NITRD Delhi	1st	
15	Delhi	AIIMS Delhi	1st	
16	Delhi	RBIPMT Delhi		2nd
17	Delhi	NDTC Delhi	1st	
18	Goa	GMC Goa		2nd
19	Gujarat	IRL/STDC Ahmedabad	1st	
20	Gujarat	Jamnagar C&DST	1st	
21	Gujarat	GMC Surat		2nd
22	Haryana	Karnal IRL		2nd
23	Haryana	Rohtak		2nd
24	Himachal Pradesh	Dharampur IRL	1st	
25	J&K	Srinagar IRL	1st	
26	Jharkhand	Ranchi IRL	1st	
27	Jharkhand	Dhanbad PMC		2nd
28	Karnataka	NTI Bangalore	1st	
29	Karnataka	Bangalore IRL	1st	
30	Karnataka	KIMS Hubli	1st	
31	Karnataka	Raichur RIMS	1st	
32	Kerala	Thiruvananthapuram IRL	1st	
33	Kerala	Kozhikode GMC		2nd
34	Maharashtra	JJ Mumbai	1st	
35	Maharashtra	Pune IRL	1st	
36	Maharashtra	Aurangabad GMC	1st	
37	Maharashtra	Nagpur IRL	1st	
38	Maharashtra	Akola		2nd
39	Meghalaya	Shillong		2nd
40	Mizoram	Aizawl		2nd
41	MP	Bhopal BMHRC	1st	

Sl.	State	Site	First tranche of supply (within 30 days from PO date)	Second tranche of supply (After six months from PO date)
42	MP	Gwalior GMC	1st	
43	MP	Indore IRL	1st	
44	MP	NIRTH Jabalpur		2nd
45	MP	Bhopal	1st	
46	Nagaland	Kohima		2nd
47	Odisha	Bhubaneswar RMRC	1st	
48	Odisha	Cuttack IRL	1st	
49	Odisha	Burla		2nd
50	Puducherry	Puducherry IRL	1st	
51	Punjab	Patiala IRL	1st	
52	Punjab	Faridkot		2nd
53	Rajasthan	Ajmer IRL	1st	
54	Rajasthan	Jodhpur IRL	1st	
55	Rajasthan	SMS Jaipur	1st	
56	Rajasthan	Bikaner		2nd
57	Sikkim	Gangtok IRL		2nd
58	Tamil Nadu	Chennai IRL	1st	
59	Tamil Nadu	Madurai MMC	1st	
60	Tamil Nadu	NIRT Chennai	1st	
61	Tamil Nadu	Coimbatore		2nd
62	Telangana	IRL Hyderabad	1st	
63	Telangana	Adilabad RIMS		2nd
64	Telangana	Warangal		2nd
65	Tripura	GMC Agartala		2nd
66	UP	IRL Lucknow	1st	
67	UP	Varanasi BHU	1st	
68	UP	BRD MC Gorakhpur		2nd
69	UP	IRL Agra	1st	
70	UP	Aligarh JNMC	1st	
71	UP	JALMA Agra	1st	
72	UP	LLRMC Meerut	1st	
73	UP	Allahabad		2nd
74	UP	Kanpur Nagar		2nd
75	UP	Jhansi		2nd
76	Uttarakhand	IRL Dehradun	1st	
77	West Bengal	IRL Siliguri	1st	
78	West Bengal	IRL Kolkata	1st	
79	West Bengal	GMC Bardhaman		2nd
80	West Bengal	Murshidabad		2nd
81	West Bengal	Medinipur		2nd
Total sites			48	33

Details of the consignee address will be provided at the time of Supply Order issued to the lowest evaluated bidder.