



Principal Office

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RFQ No. SAMS/FIND/Consumables/Proc./LT/19/2020

Dated: 08/04/2020

LIMITED TENDER FOR PROCUREMENT OF LAB CONSUMABLES

Request for Quotation (RFQ)

1. The Strategic Alliance Management Services Pvt. Ltd. (SAMS) has been engaged by Foundation for Innovative New Diagnostics (FIND), India for providing procurement consultancy services for equipment, goods, works and services for use in TB Laboratories across India under GFATM Project. Accordingly, SAMS on behalf of FIND is pleased to invite Quotation for **Supply of Lab Consumables**, as per detailed technical specification enclosed at Annexure-I, on DDP-Final Destination terms of delivery basis, as per schedule of requirement enclosed at Annexure-III.
2. The SAMS hereby request you to submit your Quotation giving in full specifications, name of the Manufacturer, Catalogue etc. as per our terms and conditions enclosed herewith, latest by **23/04/2020 till 03.00 PM.**

Sl. No.	Particulars of item	Unit	Quantity
1	Bar Code Paper/ Film based labels	Nos.	73,20,000 labels
2	Wax Resin ribbon for Honeywell PC42T barcode printer	Nos.	732 rolls

3. The quotations with at least 3 months of validity may be sent in double cover duly wax sealed and prominently specifying **“RFQ No. SAMS/FIND/Consumables/Proc./LT/19/2020” to be opened on 23/04/2020 at 03:30 PM.**
4. The quotations which are not received duly sealed will not be accepted. **The firms must ensure that besides all these terms and conditions enclosed herewith, the following documents must be submitted in the chronological order (strict compliance) to show their credentials against required qualifications and to avoid rejection of tenders.**
 - i. Forwarding letter clearly mentioning the authorized signatory, total number of pages, the model quoted, quotation validity undertaking of 3 months, which can be extended on mutual consent.
 - ii. The authorization letter for an officer of the bidders and verifying his signature, duly signed by the Authorized signatory of the company/firm. Only such authorized officer of the bidders should sign the tender documents.
 - iii. Copies of GST and PAN card numbers allotted should also be submitted.
 - iv. Bidders should submit signed and stamped copy of this RFQ confirming their acceptance for all T&Cs of the tender including Delivery and Payment Terms.
 - v. Technical compliance statement of quoted item against required specifications of RFQ, as per format enclosed under technical specifications at Annexure-I.
 - vi. Technical Catalogue / brochure of item quoted as per proposed specifications.
 - vii. Copies of Purchase Orders issued to your firm, showing experience of the supply of at least two similar contracts for the similar items included in this RFQ over the period of last three years.

It should be addressed and submitted to the **“STRATEGIC ALLIANCE MANAGEMENT SERVICES PVT. LTD. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA”** and should reach this office **on or before 23/04/2020 till 03.00 PM.**

For Strategic Alliance Management Services Pvt. Ltd.




(Shivam Anand)
Manager (Procurement & Hospital Services)

TERMS & CONDITIONS AND INSTRUCTIONS TO THE BIDDERS (RFQ)

1. Sealed tender superscribed "**Limited Tender for supply of Lab Consumables under FIND Project**" are invited for the detailed in the Schedule (attached herewith) to the "Strategic Alliance Management Services Pvt. Ltd. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA".
2. The bidders is expected to examine all instructions, forms, terms and specifications in the quotation documents. Failure to furnish all information required by the quotation documents or submission of a quotation not substantially responsive to the quotation documents in every respect will be at the bidders risk and may result in the rejection of its quotation.
3. The quotation is to be submitted along with duly signed Terms & Conditions & RFQ in a sealed cover which must be clearly marked with the "**Limited Tender for Lab Consumables under FIND Project**" and the due date for its opening. The cover should be addressed to Strategic Alliance Management Services Pvt. Ltd. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA.
4. The quotation shall contain no interlineations erasures or overwriting except as necessary to correct errors made by the bidders, in which case such corrections shall be initiated by the person or persons signing the quotation.
5. Each bidders is entitled to submit only one quote wherein he can, if necessary indicate alternative quotation. In case where more than one tender in a specified group is submitted by him will be liable to rejection.
6. In the event of the space on the prescribed form being insufficient for the required purposes, additional page must be numbers of consecutively bear the tender number and be fully signed by the bidders. In such cases reference to the additional pages must be made in the tender form.
7. The quotation must reach this office strictly not later than **23/04/2020 till 03.00 PM** & the quotation must be received by the address specified & no later than the time and date specified in the invitation for quotations. In the event of the specified date for the submission of quotations being declared a holiday for the purchaser, the quotations will be received up to the appointed time on the next working day.
8. It is the responsibility of the bidders to see that the complete quotation documents, whether sent by post or by courier or by person are received by the time and date stipulated for receipt failing which the quotation would be considered late and rejected.
9. Any quotation received after the deadline for submission of quotations prescribed will be rejected and/or returned unopened to the bidders.
10. The bidders may modify or withdraw its quotation after the quotation's submission provided that written notice of the modification or withdrawal is received by the purchaser prior to the deadline prescribed for submission or quotations.
11. No quotation may be modified subsequent to the deadline for submission of quotations.
12. All supplies should be subject to inspection on receipt and purchaser shall have full discretion to accept or reject. Rejected supply should be removed within 15 days from date of intimation otherwise it will be disposed off in any manner deemed fit by the FIND/ Consignees.

13. If the firm fails to supply the items ordered within the stipulated period. The firm will be debarred from SAMS approved vendor list for next three years.
14. The conditions of the bidders shall not be binding to the SAMS.
15. **Delivery schedule** – Delivery should be completed within forty five (45) days of the receiving of confirmed Purchase Order from SAMS. Bidders should clearly mention about the delivery period, if supplier is unable to supply the goods before stipulated time shall be treated as non-responsive. The consignee wise distribution list is given at Annexure-III.
16. **Terms of Delivery-**
DDP- final place of destination as per Consignee Distribution List at Annexure-III.
- a. The responsibility of arranging all required documents for supply of goods till final place of destinations, including Road Permits, e-way bill, unloading of goods and shifting inside laboratory etc. is of the Supplier. The SAMS may only facilitate the Road Permits/ declarations for the same.
- b. The payment of any kind of taxes, octroi, entry tax, local taxes etc. shall be the responsibility of supplier and should be included in the financial quote.

17. Quotation Prices

- a. The bidders shall indicate on the appropriate Price Form attached to these, the unit prices and total Quotation/tender prices of goods it proposes to supply under the contract. Price should be quoted only in INR in the specified format attached in Annexure II.
- b. Total Price till final Place of Destination, as quoted by the bidders should be inclusive of all applicable taxes and duties (Entry tax, Road Tax, Octroi Duty and other local taxes etc.), only GST to be quoted separately, as applicable. It should also include that all goods shall be duly insured up to the final place of destination.

18. Quotation currency

The prices should be quoted only in Indian National Rupees (INR).

19. Document establishing bidder's eligibility and qualifications:

The documentary evidence of the bidder's qualifications to perform the contract if its quotation/tender is accepted, shall establish to the purchaser's satisfaction:

- a. That, in the case of bidders offering to supply goods under the contract which the bidders did not manufacture or otherwise produce, the bidder has been duly authorized by the good's manufacturer to supply the goods in India (dealership/ distributorship certificate).
- b. The bidders shall furnish, as part of its quotation, documents establishing the bidder eligibility to quotation/tender and its qualifications to perform the contract if its quotation/tender is accepted.

20. Period of validity of quotations:

- a. Quotations shall remain valid for 3 months after the date of quotation/Tender opening prescribed by the purchaser, A quotation/tender valid for a shorter period shall be rejected by the purchaser as non-responsive.
- b. In exceptional circumstances, the purchaser may solicit the bidders consent to an extension of the period of quotation/tender validity. The request and the responses thereto shall be made in writing (or by cable or by telex).

21. Format and signing of quotation

- a. The quotation shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidders to the contract. All pages of the quotation, except for unamended printed literature, shall be initialed by the person or person's signing the quotation.
- b. The quotation/tender shall contain no interlineation, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the quotation.

22. Preliminary examination

- a. The purchaser will examine the quotations to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, whether the quotation/ tender validity is as required and whether the quotations are generally, in order.
- b. Quotations from agents without proper authorization from the manufacturers/ distributor/ dealer shall be treated as non-responsive and shall be rejected.
- c. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its quotation/ tender will be rejected. If there is a discrepancy between the words and figures, the amount in words shall prevail.
- d. Prior to the detailed evaluation purchaser will determine the substantial responsiveness of each quotation/tender to the quotation documents. For purpose of these clauses, a substantially responsive quotation/tender is one which conforms to all the terms and conditions of the quotation documents without material deviations. The purchaser's determination of a quotation's responsiveness is to base on the contents of the quotation/tender itself without recourse to extrinsic evidences.
- e. A quotation/tender determined as not substantially responsive will be rejected by the purchaser and may not subsequently be made responsive by the bidders by correction of the non-conformity.
- f. The purchaser may waive any minor informality or non-conformity or irregularity in a quotation, which does not constitute a material deviation, provided such waiver does not prejudice and affect the relative ranking of any bidders.
- g. Documents required for **Preliminary examination**
 - i. Forwarding letter clearly mentioning the authorized signatory, total number of pages, the model quoted, quotation validity undertaking of 3 months, which can be extended on mutual consent.
 - ii. The authorization letter for an officer of the bidders and verifying his signature, duly signed by the Authorized signatory of the company/firm. Only such authorized officer of the bidders should sign the tender documents.
 - iii. Copies of GST and PAN card numbers.
 - iv. Bidders should submit signed and stamped copy of this RFQ confirming their acceptance for all T&Cs of the tender including Delivery and Payment Terms.

23. Evaluation and comparison of Quotation

- a. The purchaser will technically evaluate all quotation determined to be responsive after preliminary examination.
- b. Thereafter quotation of substantially technical responsive and acceptable will be compared to determine lowest evaluated responsive bidder.
- c. Documents required for **Technical Evaluation and Post Qualification:**
 - i. Technical compliance statement of quoted item against required specifications of RFQ, as per format enclosed under technical specifications at Annexure-I.
 - ii. Technical Catalogue / brochure of item quoted as per proposed specifications.
 - iii. Copies of Purchase Orders issued to your firm, showing experience of the supply of at least two similar items over the period of last three years.
- h. The comparison of price shall be considering, delivery of goods as per DDP-till final place of destinations i.e. at consignee's end.
- i. The Purchaser's evaluation of a quotation will take into account the total unit cost of the item at the consignee's destination inclusive of all kind of duties, taxes and other charges.
- j. The contract shall be awarded only to the bidders who are substantially responsive, offer competitive rates, and meet the qualification requirement stipulated in the quotation documents.
- k. Deviations in the Delivery and Payment schedule are not permitted.
- l. The Purchaser shall compare all substantially responsive quotations to determine the lowest-evaluated quotation, in accordance with evaluation criteria mentioned in this quotation document.

24. Award of Contract (Pre-qualification)

- a. Notwithstanding the 'Qualification Requirements' set out in terms & condition the purchaser will determine to the satisfaction whether the bidder selected as having submitted the lowest evaluated responsive quotation/tender is qualified to satisfactorily perform the contract.
- b. The determination will take into account the bidders financial and technical capabilities. It will be based upon the examination of the documentary evidence of the bidder qualifications submitted by the bidders as well as such other information as the purchaser deems necessary and appropriate.
- c. **Sample Evaluation- Prior to contract award, the lowest evaluated substantially responsive Bidder will be requested to organize sample evaluation of the required Consumable items under tender, for inspection of quality and performance by SAMS/FIND or its authorized team if require . In case, the quoted item is not found as satisfactorily, the quotation would be deemed to be non-responsive and SAMS reserves a right to move to next lowest evaluated responsive bidders.**
- d. An affirmative determination will be a prerequisite for award of the contract to the bidder. A negative determination will result in rejection of the bidder quotation/tender in which event the purchaser will proceed to the next lowest evaluated quotation/tender to make a similar determination of the bidder capabilities to perform satisfactorily.

25. Award criteria

Subject to clause 24, the purchaser will award the contract to the successful bidder whose quotation/tender has been determined to be substantially responsive and has been determined as the lowest evaluated quotation, provided further that the bidders is determined to be qualified to perform the contract satisfactorily.

26. Purchaser's right to vary quantities at time of award

The purchaser reserves the right at the time of award to increase or decrease up to 25% of the quantity of goods and services specified in the '**Schedule of requirements**' without any change in prices or other terms and conditions.

27. Purchaser's right to accept any quotation/tender and to reject any or all quotations

The purchaser reserves the right to accept or reject any quotation/tender and to annul the quotation process and reject any or all quotations at any time prior to award of contract, without thereby incurring any liability to the affected bidders or bidders or any obligations to inform the affected bidder of the grounds for the purchaser's action.

28. Payments Terms-The method and conditions of payment to be made to the Supplier under this tender, shall be as follows:

The 100% payment would be made after delivery of Goods to the consignees, within 30 days upon submission of following documents along with the invoice (three copies – One original and two duplicate copies):-

- a. Commercial invoice, indicating the SAMS as the Purchaser on behalf of the FIND, the PO number; Goods description, quantity, unit price, and total amount. Invoices must be signed in original and stamped or sealed with the company stamp/seal;
- b. Acknowledgement of receipt of Goods in good condition by the Consignee i.e. **Consignment Receipt Certificate (CRC)**.

For Strategic Alliance Management Services Pvt. Ltd.




(Shivam Anand)
Manager (Procurement & Hospital Services)

Annexures:

- i. Technical Specifications
- ii. Price Form
- iii. Schedule of Requirement- Consignee wise Distribution

Technical Specification

Sl. No.	Name of Item	Required Quotation Specification	Bidder's Specification (technical compliance/ Deviation, if any)
			Make:..... Code/ identification no:.....
1	Bar Code paper/ film based labels	<ul style="list-style-type: none"> • 1Row X 4 labels across, • 25mm X 25mm, • White colour, • 10000 labels per roll, • tamper free and resistant chemical (70% Alcohol,5%phenol), • Strong adhesiveness and resistant up -70 C temperature. 	
2	Wax Resin ribbon for Honeywell PC42T barcode printer	<ul style="list-style-type: none"> • 105X300mts length, • minimum to print 10000 labels • suitable for PC42T barcode printer, • suitable for thermal transfer labels, • Harder printed area than full wax; • more resistant to occasional heavy handling, moisture, and temperature changes, • Durability minimum 1 year from manufacturing date. 	

Price Form

[The Bidders shall fill in this Price Form in accordance with the instructions given below]

Sl. No.	BIDDERS'S PRICES FOR Lab Materials / Consumables (Price to be entered by Bidder):						
	DESCRIPTION	UNIT	Total Quantity (nos.) (a)	INR			
				UNIT PRICE (per piece), (b)	TOTAL PRICE, (c) = (a) x (b)	GST (d)	TOTAL PRICE, FINAL Place of Destination* (e)=(c) + (d)
1	Bar Code paper/ film based labels	Nos.	73,20,000 labels				
2	Wax Resin ribbon for Honeywell PC42T barcode printer	Rolls	732 rolls				

***Total Price, till Final Place of Destination for quoted items should be inclusive of all applicable taxes and duties (basic duty, Entry tax, Road Tax, Octroi Duty and any other local taxes etc.), only GST to be quoted separately, as applicable. It should also include that all goods shall be duly insured up to the final destination.**

Schedule of Requirement- Consignee Wise Distribution

SL. No.	Name of C&DST Lab	Qty. in Nos.	
		Bar Code paper/film based labels	Wax Resin ribbon for Honeywell PC42T barcode printer
1	C& DST Lab, Govt. Hospital for (TB) Chest & Communicable Diseases, Vizag, Andhra Pradesh	1,20,000	12 Rolls
2	National Institute of Tuberculosis and Respiratory Diseases(NITRD), Delhi	1,20,000	12 Rolls
3	State TB Training & Demonstration Centre, New Delhi TB Centre, Delhi	1,20,000	12 Rolls
4	National Reference Lab, NTI Bangalore, Karnataka	1,20,000	12 Rolls
5	Intermediate Reference Laboratory, Guwahati Medical College, Guwahati, Assam	1,20,000	12 Rolls
6	Intermediate Reference Lab, Patna, Bihar	1,20,000	12 Rolls
7	TB C & DST Lab, Jawaharlal Nehru Medical College & Hospital, Bhagalpur, Bihar	1,20,000	12 Rolls
8	Postgraduate Institute of Medical Education and Research(PGI), Chandigarh	1,20,000	12 Rolls
9	State TB Training & Demonstration Centre, Raipur, Chhattishgarh	1,20,000	12 Rolls
10	All India Institute of Medical Sciences- Delhi	1,20,000	12 Rolls
11	State TB Training & Demonstration Centre, BJ Medical College & Hospital, Ahmedabad, Gujarat	1,20,000	12 Rolls
12	C & DST LAB,M.P Shah Medical College, Jamnagar, Gujarat	1,20,000	12 Rolls
13	Intermediate Reference Laboratory, Karnal, Haryana	1,20,000	12 Rolls
14	Intermediate Reference Laboratory, Govt. TB Sanatorium, Dharampur, Himachal Pradesh	1,20,000	12 Rolls
15	State TB Training & Demonstration Centre, Srinagar, J&K	1,20,000	12 Rolls
16	State TB Training & Demonstration Centre, Ranchi, Jharkhand	1,20,000	12 Rolls
17	State TB Training & Demonstration Centre, NIMHAS, Bangalore, Karnataka	1,20,000	12 Rolls
18	C&DST Lab, Karnataka Institute of Medical Science, Hubli, Karnataka	1,20,000	12 Rolls
19	Raichur Institute of Medical Science(RIMS), Raichur, karnataka	1,20,000	12 Rolls
20	State TB Training & Demonstration Centre,Thiruvananthapuram, Kerala	1,20,000	12 Rolls
21	National Reference Lab, Bhopal Memorial Hospital and Research Centre, Bhopal, Madhya Pradesh	1,20,000	12 Rolls
22	State TB Training & Demonstration Centre ,MRTB Hosp./Chest Centre, Indore, Madhya Pradesh	1,20,000	12 Rolls
23	C&DST Lab, Gajra Raja Medical College, Gwalior, Madhya Pradesh	1,20,000	12 Rolls
24	TB C & DST Lab, Government Medical College, Aurangabad, Maharashtra	1,20,000	12 Rolls
25	TB Culture & DST Lab, Grant Medical College & Sir J J Group of Hospitals, Mumbai, Maharashtra	1,20,000	12 Rolls
26	State TB Training & Demonstration Centre, Govt. Medical College, Nagpur, Maharashtra	1,20,000	12 Rolls
27	State TB Demonstration and Training Centre , Aundh Chest and General Hospital, Pune, Maharashtra	1,20,000	12 Rolls
28	Anti TB Demonstration & Training Centre, S.C.B. Medical College, Cuttack, Odisha	1,20,000	12 Rolls
29	National Reference Lab, Regional Medical Research Centre, Bhubaneswar, Odisha	1,20,000	12 Rolls
30	State TB Demonstration and Training Centre , TB Hospital, Patiala, Punjab	1,20,000	12 Rolls
31	State TB Training & Demonstration Centre, Government Hospital for Chest Diseases, Puducherry	1,20,000	12 Rolls

SL. No.	Name of C&DST Lab	Qty. in Nos.	
		Bar Code paper/film based labels	Wax Resin ribbon for Honeywell PC42T barcode printer
32	Kamala Nehru State Training & Demonstration Centre, Ajmer, Rajasthan	1,20,000	12 Rolls
33	TB C & DST Lab, Dr S N Medical College, Jodhpur, Rajasthan	1,20,000	12 Rolls
34	TB C & DST Lab, SMS Medical College, Jaipur, Rajasthan	1,20,000	12 Rolls
35	State TB Training & Demonstration Centre, Chennai	1,20,000	12 Rolls
36	National Reference Lab, NIRT Chennai	1,20,000	12 Rolls
37	Madurai Medical College, Madurai, Tamil Nadu	1,20,000	12 Rolls
38	State TB Training & Demonstration Centre, Hyderabad, Telangana	1,20,000	12 Rolls
39	State TB Training & Demonstration Centre, Sarojini Naidu Medical College campus, Agra, Uttar Pradesh	1,20,000	12 Rolls
40	TB C&DST Lab, Aligarh Muslim University, Aligarh, Uttar Pradesh	1,20,000	12 Rolls
41	Intermediate Reference Lab, King George Medical College, Lucknow, Uttar Pradesh	1,20,000	12 Rolls
42	Intermediate Reference Lab, Banaras Hindu University, Varanasi, Uttar Pradesh	1,20,000	12 Rolls
43	National Reference Lab, JALMA - Agra, Uttar Pradesh	1,20,000	12 Rolls
44	State TB Training & Demonstration Centre, Dehradun, Uttarakhand	1,20,000	12 Rolls
45	State TB Training & Demonstration Centre, Dr. B.C. Roy Polio Clinic & Hospital for Crippled Children, Dr. B.C. Roy Post Graduate Institute of Paediatric Sciences, Kolkata, West Bengal	1,20,000	12 Rolls
46	TB C&DST Lab, North Bengal Medical College, Siliguri, West Bengal	1,20,000	12 Rolls
47	Siddhartha Medical College, Vijayawada, Andhra Pradesh	1,20,000	12 Rolls
48	Silchar Medical College, Silchar, Cachar, Assam	1,20,000	12 Rolls
49	Indira Gandhi Institute of Medical Science, Patna	1,20,000	12 Rolls
50	Rajan Babu Institute for Pulmonary Medicine & Tuberculosis, Delhi	1,20,000	12 Rolls
51	Intermediate Reference Lab, Goa Medical College, Goa	1,20,000	12 Rolls
52	Intermediate Reference Lab, Government Medical College, Surat, Gujarat	1,20,000	12 Rolls
53	Patliputra Medical College, Dhanbad, Bihar	1,20,000	12 Rolls
54	Medical College Kozhikode, Kerela	1,20,000	12 Rolls
55	National Institute for Research in Tribal Health, RMRC Jabalpur, Madhya Pradesh	1,20,000	12 Rolls
56	Intermediate Reference Laboratory, STNM Hospital, Gangtok, Sikkim	1,20,000	12 Rolls
57	Rajeev Gandhi Institute of Medical Sciences, Adilabad, Telangana	1,20,000	12 Rolls
58	Agartala Govt. Medical College, Agartala, Tripura	1,20,000	12 Rolls
59	Baba Raghav Das Medical College, Gorakhpur, Uttar Pradesh	1,20,000	12 Rolls
60	Lala Lajpat Rai Memorial Medical College, Meerut, Uttar Pradesh	1,20,000	12 Rolls
61	Bardhman Medical college, Bardhman, West Bengal	1,20,000	12 Rolls
	Total	73,20,000	732 Rolls