



**RFQ No. SAMS/FIND/ IT Equipment /Proc./LT/39/2017**  
**Dated: 01/07/2017**

**Limited Tender for Procurement of Computer, Printer and Scanner**

**REQUEST FOR QUOTATIONS (RFQ)**

To,

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Dear Sir,

1. The **Strategic Alliance Management Services Pvt. Ltd. (SAMS)** has been engaged by Foundation for Innovative New Diagnostics (FIND), India for providing procurement consultancy services for equipment, goods, works and services for use in TB Laboratories across India under GFATM Project. Accordingly, SAMS on behalf of FIND is pleased to invite Quotation for Supply of **Computer, Printer and Scanner** as per detailed specifications enclosed at **Annexure-I**, on DDP-Final Destination terms of delivery basis, as per Consignee distribution list enclosed at **Annexure-III**.
2. The SAMS hereby request you to submit your Quotation giving in full specifications, name of the manufacturer, catalogue etc. as per our terms and conditions enclosed, latest by **25/07/2017 till 03.30 PM**.

Sl. No.	Name of Item	Total Quantity (nos.)
1	Desktop Computer	19
2	Printer	21
3	Scanner	21

3. The quotations with at least 3 months of validity from due date of submission may be sent in double cover duly wax sealed and prominently subscribed "**RFQ No. SAMS/FIND/ IT Equipment /Proc./LT/39/2017**" to be opened on **25/07/2017 at 04.00 PM**.
4. The quotations, which are not received duly sealed, mentioning this RFQ number and last date of receiving will not be accepted. **The firms must ensure that besides all these terms and conditions enclosed herewith, the following documents must be submitted in the chronological order (strict compliance) to show their credentials against required qualifications and to avoid rejection of tenders.**
  - i. Forwarding letter clearly mentioning the authorized signatory, total number of pages, the model quoted, quotation validity undertaking of 3 months, which can be extended on mutual consent.
  - ii. The instruments such as power of attorney, resolution of board etc., authorizing an officer of the bidder and verifying his signature, duly signed by the Authorized

- signatory of the company/firm. Only such authorized officer of the bidder should sign the tender documents.
- iii. Manufacturer's Authorization Certificate/ Certificate of authorized dealership and distributorship to quote and supply the quoted products.
  - iv. Copy of the incorporation / registration certificate issued by an appropriate authority
  - v. Technical compliance statement of quoted item against required specifications of RFQ, as per format enclosed under technical specifications at Annexure-I.
  - vi. Technical Catalogue / brochure of item quoted as per proposed specifications.
  - vii. Documents regarding quality standard (example ISO, BIS, CE, US FDA, electrical safety standards etc.) as per the quality criterion specified under Technical Specifications, if any.
  - viii. Copies of Purchase Orders issued to your firm, showing experience of the supply and after sale service support for at least two similar contracts for the items included in this RFQ over the period of last three years.
  - ix. At least two Client's Certificate for satisfactory / timely supply and installation of similar equipment, during last three years.
  - x. Annual turnover statement for last 3 financial years (2013-14, 2014-15 & 2015-16) duly certified by the Chartered Accountant or Income tax return certificates or financial statement.
  - xi. VAT/ Excise/Sales tax/Income Tax registration documents.

It should be addressed and submitted to the "Strategic Alliance Management Services Pvt. Ltd. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA" and should reach this office **on or before 25/07/2017 till 03.30 PM.**

Yours sincerely,  
**For Strategic Alliance Management Services Pvt. Ltd.**

**(Dinesh Kumar)**  
**Procurement Officer**

**TERMS & CONDITIONS AND INSTRUCTIONS TO THE BIDDER (RFQ)**

1. Sealed tender superscribed "**Limited Tender for supply of Computer, Printer and Scanner under FIND Project**" are invited as details provided in the bid (attached herewith) to be submitted to the "Strategic Alliance Management Services Pvt. Ltd. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA".
2. The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required in bidding documents or submission of a bid, not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.
3. The tender is to be submitted along with duly signed Terms & Conditions & RFQ in a sealed cover which must be clearly marked with the "**Limited Tender for Computer, Printer and Scanner under FIND Project**" and the due date for its opening. The cover should be addressed to **Strategic Alliance Management Services Pvt. Ltd. (SAMS), B01-B03, Vardhman Diamond Plaza, Community Centre, D. B. Gupta Road, Paharganj, New Delhi – 110055, INDIA.**
4. The bid shall contain no interlineations erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initiated by the person or persons signing the bid.
5. Bidders must quote for the entire quantity of all items mentioned in the tender. Bidders who do not quote for full quantity of any item or not quoted for all the items under tender will be treated as non-responsive.
6. Each bidder is entitled to submit only one tender. In case where more than one tender in a specified group is submitted by him will be liable to rejection.
7. In the event of the space on the prescribed form being insufficient for the required purposes, additional page must be numbers of consecutively bear the tender number and be fully signed by the bidder. In such cases reference to the additional pages must be made in the tender form.
8. The tender must reach this office strictly not later than **25/07/2017 till 03.30 PM** & the bid must be received by the address specified & no later than the time and date specified in the invitation for bids. In the event of the specified date for the submission of bids being declared a holiday for the purchaser, the bids will be received up to the appointed time on the next working day.
9. It is the responsibility of the bidders to see that the complete bidding documents, whether sent by post or by courier or by person are received by the time and date stipulated for receipt, failing which the bid would be considered late and rejected.
10. Any bid received after the deadline for submission of bids prescribed will be rejected and/or returned unopened to the bidder.
11. The bidder may modify or withdraw its bid after the bid's submission provided that written notice of the modification or withdrawal is received by the purchaser prior to the deadline prescribed for submission of bids.

12. No bid may be modified subsequent to the deadline for submission of bids.
13. All supplies should be subject to inspection on receipt and purchaser shall have full discretion to accept or reject. Rejected supply should be removed within 15 days from date of intimation otherwise it will be disposed off in any manner deemed fit by the SAMS/FIND/ Consignees.
14. If the firm fails to supply the items ordered within the stipulated period. The firm will be debarred from SAMS approved vendor list for next three Years.
15. Any conditions of the bidder with respect to commercial or technical or financial of the bid shall not be binding to the SAMS.
16. **Delivery schedule – Delivery should be completed to all consignees within Forty Five (45) days of the receiving of confirmed Purchase Order from SAMS.** Bidder should clearly mention about the delivery period, if supplier is unable to supply the goods before stipulated time shall be treated as non-responsive. Delivery of goods to be carried out as per the **Consignee Distribution List** (Enclosed at **Annexure III**).
17. **Terms of Delivery-**  
**DDP- final place of destination** as per Consignee Distribution List.
- The responsibility of arranging all required documents for supply of goods till final place of destinations, including Road Permits, unloading of equipment and shifting inside laboratory etc. is of the Supplier. The SAMS may only facilitate the Road Permits/ declarations for the same.
  - The payment of any kind of taxes, entry tax, local taxes etc. shall be the responsibility of supplier and should be included in the financial quote.**
  - Installation, Commissioning of Equipment as per the Consignee Distribution List is the responsibility of supplier.

**18. BID PRICES:**

- The bidder shall indicate on the Price Form, the unit prices and total Quotation/tender prices of goods it proposes to supply under the contract. Price should be quoted only in INR in the specified format attached in **Annexure II**.
- Total Price till final Place of Destination, as quoted by the bidders should be inclusive of all applicable taxes and duties (Excise Duty, Custom Duty, Entry tax, Road Tax and other local taxes etc.), only VAT/ CST/GST to be quoted separately, as applicable. Octroi exemption certificate / declaration shall be provided from SAMS / FIND for those sites who are octroi free. It should also include that all goods shall be duly insured up to the final place of destination.

**19. Bid currency**

The prices should be quoted only in Indian National Rupees (INR).

## **20. Document establishing bidder's eligibility and qualifications:**

The documentary evidence of the bidder's qualifications to perform the contract if its bid/tender is accepted, shall establish to the purchaser's satisfaction:

- a. That, in the case of bidder offering to supply goods under the contract which the bidder did not manufacture, the bidder has been duly authorized (as per authorization form in **Annexure-IV** or valid dealership/ distributorship certificate) by the good's manufacturer to supply the goods in India.
- b. That, in the case of a bidder not doing business within India, the bidder is or will be represented by an agent in India equipped and able to carry out the supplier's maintenance; repair and spare parts stocking obligations as per Technical Specifications
- c. The bidder shall furnish, as part of its bid, documents (Technical and financial as per para 4. of covering letter of Bid) establishing the bidder's eligibility to bid/tender and its qualifications to perform the contract if its bid/tender is accepted.
- d. The documentary evidence of the bidder's eligibility to bid/tender shall establish to the purchaser's action that the bidder, at the time of submission of its bid, is eligible.

## **21. Period of validity of bids:**

- a. Bids shall remain valid for 3 months from the due date of bid submission, a bid/tender valid for a shorter period shall be rejected by the purchaser as non-responsive.
- b. In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of bid/tender validity. The request and the responses thereto shall be made in writing .

## **22. Format and signing of bid**

- a. The bidder shall prepare two copies of the bid, clearly making each "**Original Bid**" and "**Copy of Bid**" as appropriate. In the event of any discrepancy between them, the original shall govern.
- b. The original and all copies of the bid/tender shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to bind the bidder to the contract. All pages of the bid, except for unammended printed literature, shall be initialed by the person or person's signing the bid.
- c. The bid/tender shall contain no interlineation, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

## **23. Preliminary examination**

- a. The purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, whether the bid/ tender validity is as required and whether the bids are generally, in order.

- b. Bids from agents without proper authorization from the manufacturers/ distributor/ dealer (valid dealership/ distributorship certificate) shall be treated as non-responsive and shall be rejected.
- c. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantify, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of the errors, its bid/ tender will be rejected. If there is a discrepancy between the words and figures, the amount in words shall prevail.
- d. Prior to the detailed evaluation purchaser will determine the substantial responsiveness of each bid/tender to the bidding documents. For purpose of these clauses, a substantially responsive bid/tender is one which, conforms to all the terms and conditions of the bidding documents without material deviations (such as tender is unsigned, tenderer is not eligible, shorter validity period, manufacturer authorization/ dealership certificate not submitted, not agreeing to major commercial T& Cs of bid, technical specification of quoted item is not as per bid specification, not quoted for entire item under bid). The purchaser's determination of a bid's responsiveness is to base on the contents of the bid/tender itself without recourse to extrinsic evidences.
- e. A bid/tender determined as not substantially responsive will be rejected by the purchaser and may not subsequently be made responsive by the bidder by correction of the non-conformity.
- f. The purchaser may waive any minor infirmity or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice and affect the relative ranking of any bidder.

#### **24. Evaluation and comparison of bid**

- a. The purchaser will technically evaluate all bids previously determined to be responsive and compare the bids previously determined to be substantially responsive and are acceptable.
- b. The comparison of price shall be considering, delivery of goods as per DDP-till final place of destinations i.e. at consignee's end.
- c. The Purchaser's evaluation of a bid will take into account the total unit cost of the item at the consignee's destination inclusive of all kind of duties, taxes and other charges.
- d. The contract shall be awarded only to the bidder who are substantially responsive, offer competitive rates, and meet the qualification requirement stipulated in the bidding documents.
- e. Deviations in the delivery schedule and Payment schedule are not permitted.
- f. The Purchaser shall compare all substantially responsive bids to determine the lowest-evaluated bid, in accordance with evaluation criteria mentioned in this bidding document.

## **25. Award of Contract (Pre-qualification)**

- a. Notwithstanding the 'Qualification Requirements' set out in terms & condition the purchaser will determine to the satisfaction whether the bidder selected as having submitted the lowest evaluated responsive bid/tender is qualified to satisfactorily perform the contract.
- b. The determination will take into account the bidder's financial and technical capabilities. It will be based upon the examination of the documentary evidence of the bidder's qualifications submitted by the bidder, as well as such other information as the purchaser deems necessary and appropriate.
- c. **Technical Demonstration**-Prior to contract award, the lowest evaluated substantially responsive Bidder will be requested to organize demonstration of the equipment, for inspection of quality and its efficient operation and performance by SAMS / FIND or its authorized team if require . In case, the equipment does not perform satisfactorily, the bid would be deemed to be non-responsive and SAMS reserves a right to move to next lowest evaluated responsive bidder.
- d. An affirmative determination will be a prerequisite for award of the contract to the bidder. A negative determination will result in rejection of the bidder's bid/tender in which event the purchaser will proceed to the next lowest evaluated bid/tender to make a similar determination of the bidder's capabilities to perform satisfactorily.

## **26. Award criteria**

Subject to clause 24, the purchaser will award the contract to the successful bidder/ bidder whose bid/tender has been determined to be substantially responsive and has been determined as the lowest evaluated bid, provided further that the bidder is determined to be qualified to perform the contract satisfactorily.

## **27. Purchaser's right to vary quantities at time of award**

The purchaser reserves the right at the time of award to increase or decrease up to 25% of the quantity of goods and services specified in the **Bid** without any change in prices or other terms and conditions.

## **28. Purchaser's right to accept any bid/tender and to reject any or all bids**

The purchaser reserves the right to accept or reject any bid/tender and to annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder/bidders of the grounds for the purchaser's action.

## **29. Performance Security**

- a. Within twenty one (21) days from date of the issue of Purchase Order by the purchaser, the supplier, shall furnish performance security to the purchaser for an amount equal to **five percent (5%)** of the total value of the contract, valid for forty months from the date of Purchase Order.
- b. The Performance security shall be denominated in Indian Rupees or in the currency of the contract.
- c. It shall be in any one of the forms namely Account Payee Demand Draft or Fixed Deposit Receipt drawn from any Scheduled commercial bank in India or Bank

Guarantee issued by a Scheduled commercial bank in India, in the prescribed form as provided in **Annexure- V** of this document in favour of the purchaser. The validity of the Fixed Deposit receipt or Bank Guarantee will be for a period for forty months from the date of Purchase Order.

- d. In the event of any loss due to supplier's failure to fulfill its obligations in terms of the contract, the amount of the performance security shall be payable to the purchaser to compensate the purchaser for the same.
- e. In the event of any amendment issued to the contract, the supplier shall, within twenty-one (21) days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.
- f. Subject to sub - clause d above, the purchaser will release the Performance Security without any interest to the supplier on completion of the supplier's all contractual obligations including the warranty obligations.

### **30. Spare parts**

As specified in the contract Form, the supplier may be required to provide any or all of the following materials and notifications pertaining to spare parts manufactured and/or distributed by the supplier.

- a. Such spare parts as the purchaser may elect to purchase from the supplier, provided that this election will not relieve the supplier of any warranty obligations under the contract.
- b. In the event of termination of production of the spare parts advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements and following such termination, furnishing at no cost to the purchaser, the blueprints, drawings and specifications of the spare parts, if and when requested.
- c. Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares of quoted item. Other spare parts and components shall be supplied as promptly as possible but in any case within three months of placement of order.

### **31. Warranty**

- a. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or -workmanship (except insofar as the design or material is required by the purchaser is specifications) or from any act or omission of the supplier that may develop under normal use of the supplied goods in India, i.e. the counter of final destination.
- b. The warranty shall remain valid for 36 (Thirty six) months on the equipment or any portion thereof as the case may have been delivered to the final destination and installed, commissioned and take over by the consignee to the entire satisfaction of, the purchaser.
- c. The purchaser shall promptly notify the supplier in writing of any claim arising under this warranty.



- d. Upon receipt of such notice, the supplier shall, with all reasonable speed, repair or replace the defective goods or parts thereof, free of cost at the ultimate destination. The supplier shall elicit over the replaced parts/goods at the time of their replacement. No claim, whatsoever shall lie on the purchaser for the replaced parts/goods thereafter.
  - e. If the supplier, having been notified, fails to remedy the defects) within a reasonable period, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchase may have against the supplier under the contract.
- 32.** The warranty for defective parts will begin de novo from the date of replacement. Supplier will pay customs duty and all expenses up to the destination for the replaced parts.

### **33. Payments Terms**

The method and conditions of payment to be made to the Supplier (Payments will not be made to any other party) under this tender, as applicable, shall be as follows:

- i) **On Delivery to Consignee: Ninety (90) percent** of the Contract Price of the Goods delivered to the Consignee shall be paid within 30 days of submission of following documents
    - a. Three copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount;
    - b. Consignee Receipt Certificate in original issued by the authorized representative of the consignee;
    - c. Manufacturer's/Supplier's warranty certificate & In-house inspection certificate.
  - d. **On satisfactory installation, testing & commissioning: Ten (10) percent** of the Contract Price of Goods received shall be paid within thirty (30) days of satisfactory installation & commissioning of the Goods and completion of training of the concerned personnel on operation and maintenance the equipment, upon submission of an invoice (indicating the SAMS as the Purchaser on behalf of FIND, the Contract number, credit number; description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the satisfactory installation, & commissioning Certificate (Final Acceptance Certificate) issued by the Consignee.
- 34. Liquidated damages-** Subject to other clauses, if the supplier fails to deliver any or all of the goods or perform the services within the time period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5 percent of the delivered price of the delayed goods/ unperformed services for each week of delay or part of thereof until actual delivery or performance up to a maximum deduction of 10% (ten) percent of the delayed goods or services contract price. However, the purchaser may consider termination of the contract or emergency purchases once the time specified is over.

### **35. Taxes & Duties**

Supplier shall be entirely responsible for all taxes (VAT/CST/GST, as applicable), duties, fees, levies, entry tax, local taxes etc. incurred until delivery of the contracted goods till the final place of destination.

**36. VAT/PAN/GST:** Copy of number allotted should also be submitted.

**For Strategic Alliance Management Services Pvt. Ltd.**

**(Dinesh Kumar)  
Procurement Officer**

#### **Annexures:**

- i. Technical Specifications
- ii. Price Form
- iii. Consignee wise Distribution and Contact Details
- iv. Manufacturer's Authorization Form
- v. Performance Security Form (Bank Guarantee)

## **i. Technical Specifications**

### **Technical Specifications – General Requirements**

- 1. Pre requisite for equipment installation:** The pre-requisites for installation of equipment should be clearly defined in the technical proposal by bidder and the cost for pre requisite for installation should be borne by bidder. Before proceeding for installation, bidder to confirm that pre requisite for installation are completed on site
- 2. Installation of Equipment:** Selected/Awarded bidder has to install the delivered equipment by certified or qualified personnel.. Bidder to provide user training to end user during installation.
- 3. Service/Maintenance:** The supplier shall have a functioning after-sale-service in India covering the whole country, including adequate infrastructure, competent and adequately staffed technical personnel with adequately provisioned spare part store allowing responding to any complaints and to repair within 7 days /replace the unit within 14 days of receipt of complaint.
- 4. Comprehensive Warranty Period:**

<b>Equipment Name</b>	<b>Desktop</b>	<b>Printer</b>	<b>Scanner</b>
<b>Comprehensive Warranty Period</b>	3 years, Warranty period starts from installation at site.	3 years, Warranty period starts from installation at site.	3 years, Warranty period starts from installation at site.
<b>Services under Comprehensive Warranty</b>	It includes 1. On-site services for obligations under Warranty and After Sales Services 2. replacement of equipment if there is a major breakdown	It includes 1. On-site services for obligations under Warranty and After Sales Services 2. replacement of equipment if there is a major breakdown	It includes 1. On-site services for obligations under Warranty and After Sales Services 2. replacement of equipment if there is a major breakdown
<b>Annual Maintenance Services</b>	NIL	NIL	NIL
<b>Post Warranty Maintenance Period</b>	NIL	NIL	NIL
<b>Post Warranty Maintenance Services</b>	NIL	NIL	NIL

- 5.** The design and workmanship of equipment offered, including power supply, has to be suited to operate properly and continuously under the climatic conditions in India, especially humidity (e.g. <90% at 35°C), permissible ambient temperature (e.g. +5°C to +45° C), protection against fungi, and possible spikes in the electric network.
- 6.** ISO 9001: The manufacturer must have Manufacturer System Certified to ISO 9001.
- 7.** Safety standards: The equipment must comply with ISI certification as per BIS Standards or any equivalent international safety standards such as IEC- 61010 and IEC-60601 etc.

## **Technical Specifications – Specific Requirements**

### **Item No.1: Desktop Computer**

<b>Sl. No.</b>	<b>Technical Specification</b>	<b>Minimum Requirement</b>
1	Processor	Intel Core i5-2320 processor
2	RAM	6GB DDR3 SDRAM
3	Hard disk	500GB 7200RPM Sata hard drive
4	DVD Writer	16X DVD +/- RW drive
5	Mouse/Keyboard	USB Mouse and Keyboard
6	Operating System	Pre-loaded Windows 10 Home Basic (licensed). The firm is required to provide the CD of windows 10 Home basic.
7	Software	Pre-loaded MS Office 2016 Home & Business (licensed). The firm is required to provide the CD of MS Office.
8	Antivirus	Pre-loaded Kaspersky antivirus – internet security (licensed). The firm is required to provide the CD of Kaspersky antivirus software (internet security).
9	Screen	19.5 inches LCD screen
10	UPS	UPS 0.5 KVA with minimum backup of 15 minutes (manufacturer authorization for UPS not mandatory)

### **Item No.2: Printer**

<b>Sl. No.</b>	<b>Technical Specification</b>	<b>Minimum Requirement</b>
1	Print Speed Black (A4 normal)	Up to 8 ppm
2	Duty Cycle (monthly, A4)	Up to 2000 pages
3	Recommended monthly page volume	500 – 1000
4	Print Technology	Laser
5	Connectivity	USB2.0
6	RAM	2 MB RAM
7	Compatible Operating System	Windows 10 (64 bit/32bit) , Windows vista and Windows XP

### **Item No.3: Scanner**

<b>Sl. No.</b>	<b>Technical Specification</b>	<b>Minimum Requirement</b>
1	Scanner Type	Flatbed
2	Scan Resolution, optical	Upto 4800 dpi
3	Scan speed in preview mode	11sec
4	Scan file format	PDF, PDF searchable, TIFF, TIFF Compressed, JPG, BMP, PNG,FPX, GIF, PCX,RTF,TXT,HTML.
5	Connectivity	High speed USB 2.0
6	Compatible Operating Systems	Windows 10 (64 bit/32bit) , Windows vista And Windows XP

**Price Form**

*[The Bidder shall fill in this Price Form in accordance with the instructions given below]*

<b>BIDDER'S PRICES</b>						
<b>(Price to be entered by Bidder):</b>						
<b>DESCRIPTION</b>	<b>UNIT</b>	<b>Total Quantity (nos.) (a)</b>	<b>INR</b>			
			<b>UNIT PRICE (b)</b>	<b>TOTAL PRICE, (c) = (a) x (b)</b>	<b>VAT/CST /GST (d)</b>	<b>TOTAL PRICE, FINAL Place of Destination* (e)=(c) + (d)</b>
<b>Desktop Computer</b>	Nos.	<b>19</b>				
<b>Printer</b>	Nos.	<b>21</b>				
<b>Scanner</b>	Nos.	<b>21</b>				
<b>Total Cost (INR)</b>						
<p><b>*Total Price, till Final Place of Destination for quoted items should be inclusive of all applicable taxes and duties (Excise Duty, Custom Duty, Entry tax, Road Tax, and any other local taxes etc.), only VAT/ CST/GST, as applicable, to be quoted separately, or as applicable. Octroi exemption certificate / declaration provided from SAMS / FIND for those sites who are octroi free. It should also include that all goods shall be duly insured up to the final destination.</b></p>						

**Consignee-wise Quantity Distribution****Item No. 1: Desktop Computer**

<b>Sr. No.</b>	<b>Name of Consignee</b>	<b>Quantity (Nos.)</b>
1	Siddhartha Medical College, Gunadala, Vijayawada, Andhra Pradesh	1
2	Silchar Medical College, Silchar, Cachar Assam	1
3	Indira Gandhi Institute of Medical Sciences (IGIMS), Sheikhpur, Patna, Bihar	1
4	Rajan Babu Institute of Pulmonary Medicine & Tuberculosis (RBIPMT), G.T.B. Nagar, Kingsway Camp, Delhi	1
5	Government Medical College, Majura Gate, Surat, Gujarat	1
6	Patliputra Medical College, Dhanbad, Jharkhand	1
7	Government Medical College, Kozhikode, Kerala	1
8	Sir Thodup Namgyal Memorial Hospital(STNM) Hospital Complex, Ladakhi Building, Gangtok, Sikkim	1
9	Rajiv Gandhi Institute of Medical Sciences (RGIMS) Adilabad, Telangana	1
10	Agartala Govt. Medical College, PO - Kunjaban, Tripura West, Agartala	1
11	B.R.D. Medical College, Gorakhpur, U.P.	1
12	Lala Lajpat Rai Memorial Medical College Meerut, Uttar Pradesh	1
13	Burdwan Medical College, Baburbag, Burdwan, West Bengal	1
14	National Institute of Tuberculosis and Respiratory Diseases, Sri Aurobindo Marg, New Delhi	1
15	STDC/IRL , ITM Campus, Spurtank Road, Chetpet, Chennai	1
16	Lady Wellington State TB Training and Demonstration Centre, SDS TB & RGICD Campus, Someshwar Nagar, DRC Post, Bangalore	1
17	State TB Demonstration & Training Centre(STDC), Campus of B.J. Medical College & Civil Hospital, Asarva	1
18	Intermediate Reference Laboratory Gawahati Medical College, Narakasur Hill Top Guwahati Assam	1
19	Kamala Nehru State Training & Demonstration Centre (STDC), Near Soochana Kendra, In front of Church, Jaipur Road, Ajmer	1
	<b>Total Quantity</b>	<b>19</b>

**Item No.2: Printer**

<b>Sr. No.</b>	<b>Name of Consignee</b>	<b>Quantity (Nos.)</b>
1	Siddhartha Medical College, Gunadala, Vijayawada, Andhra Pradesh	1
2	Silchar Medical College, Silchar, Cachar Assam	1
3	Indira Gandhi Institute of Medical Sciences (IGIMS), Sheikhpur, Patna, Bihar	1
4	Rajan Babu Institute of Pulmonary Medicine & Tuberculosis (RBIPMT), G.T.B. Nagar, Kingsway Camp, Delhi	1
5	Goa Medical College, Bambolim, Goa	1
6	Government Medical College, Majura Gate, Surat, Gujarat	1
7	Patliputra Medical College, Dhanbad, Jharkhand	1
8	Government Medical College, Kozhikode, Kerala	1
9	National Institute of Research and Tribal Health (NIRTH) ICMR Campus, Nagpur Road, Garha Jabalpur, Madhya Pradesh	1
10	Sir Thodup Namgyal Memorial Hospital(STNM) Hospital Complex, Ladakhi Building, Gangtok, Sikkim	1
11	Rajiv Gandhi Institute of Medical Sciences (RGIMS) Adilabad, Telangana	1
12	Agartala Govt. Medical College, PO - Kunjaban, Tripura West, Agartala	1
13	B.R.D. Medical College, Gorakhpur, U.P.	1
14	Lala Lajpat Rai Memorial Medical College Meerut, Uttar Pradesh	1
15	Burdwan Medical College, Baburbag, Burdwan, West Bengal	1
16	National Institute of Tuberculosis and Respiratory Diseases, Sri Aurobindo Marg, New Delhi	1
17	STDC/IRL , ITM Campus, Spurtank Road, Chetpet, Chennai	1
18	Lady Wellington State TB Training and Demonstration Centre,SDS TB & RGICD Campus, Someshwar Nagar, DRC Post, Bangalore	1
19	State TB Demonstration & Training Centre(STDC), Campus of B.J. Medical College & Civil Hospital, Asarva	1
20	Intermediate Reference Laboratory Gawahati Medical College, Narakasur Hill Top Guwahati Assam	1
21	Kamala Nehru State Training & Demonstration Centre (STDC), Near Soochana Kendra, In front of Church, Jaipur Road, Ajmer	1
	<b>Total Quantity</b>	<b>21</b>

**Item No.3: Scanner**

<b>Sr. No.</b>	<b>Name of Consignee</b>	<b>Quantity (Nos.)</b>
1	Siddhartha Medical College, Gunadala, Vijayawada, Andhra Pradesh	1
2	Silchar Medical College, Silchar, Cachar Assam	1
3	Indira Gandhi Institute of Medical Sciences (IGIMS), Sheikhpur, Patna, Bihar	1
4	Rajan Babu Institute of Pulmonary Medicine & Tuberculosis (RBIPMT), G.T.B. Nagar, Kingsway Camp, Delhi	1
5	Goa Medical College, Bambolim, Goa	1
6	Government Medical College, Majura Gate, Surat, Gujarat	1
7	Patliputra Medical College, Dhanbad, Jharkhand	1
8	Government Medical College, Kozhikode, Kerala	1
9	National Institute of Research and Tribal Health (NIRTH) ICMR Campus, Nagpur Road, Garha Jabalpur, Madhya Pradesh	1
10	Sir Thodup Namgyal Memorial Hospital(STNM) Hospital Complex, Ladakhi Building, Gangtok, Sikkim	1
11	Rajiv Gandhi Institute of Medical Sciences (RGIMS) Adilabad, Telangana	1
12	Agartala Govt. Medical College, PO - Kunjaban, Tripura West, Agartala	1
13	B.R.D. Medical College, Gorakhpur, U.P.	1
14	Lala Lajpat Rai Memorial Medical College Meerut, Uttar Pradesh	1
15	Burdwan Medical College, Baburbag, Burdwan, West Bengal	1
16	National Institute of Tuberculosis and Respiratory Diseases, Sri Aurobindo Marg, New Delhi	1
17	STDC/IRL , ITM Campus, Spurtank Road, Chetpet, Chennai	1
18	Lady Wellington State TB Training and Demonstration Centre, SDS TB & RGICD Campus, Someshwar Nagar, DRC Post, Bangalore	1
19	State TB Demonstration & Training Centre(STDC), Campus of B.J. Medical College & Civil Hospital, Asarva	1
20	Intermediate Reference Laboratory Gawahati Medical College, Narakasur Hill Top Guwahati Assam	1
21	Kamala Nehru State Training & Demonstration Centre (STDC), Near Soochana Kendra, In front of Church, Jaipur Road, Ajmer	1
<b>Total Quantity</b>		<b>21</b>

**i. Delivery & Completion Schedule:**

- i. **Delivery to all Consignees within forty five Days (45 ) days from the date of issue of the Notification of Award (NOA) as per the Consignee Distribution List.**
- ii. **Installation, & commissioning:** Installation, & Commissioning as per the Consignee Distribution List within 15 days from the respective dates of delivery of the goods.

**ii. Terms of Delivery**

**DDP, final destination (including unloading and shifting of goods till the final place of destination i.e. lab room, store etc.) as per Consignee Distribution List.**



iii. **Consignee Addresses**

Sl. No.	Address	consignee's representative	Tel / Mobile	Email	Alternate Staff Officer	Mobile	Alternate Staff Email
1	TB Laboratory, Department of Microbiology, Agartala Govt. Medical College, PO - Kunjaban, Tripura West, Agartala, Pin-799006	Dr. Tapan Majumdar, Nodal Officer and Associate Professor, Department of Microbiology	0381-2356701/ 9436120498	<a href="mailto:drtapan1960@gmail.com">drtapan1960@gmail.com</a> <a href="mailto:drtapan1@rediffmail.com">drtapan1@rediffmail.com</a>	Dr Sibabrata Bhattacharya, Assistant Professor	9436169344	<a href="mailto:drsibabrata.bhattacharya3@gmail.com">drsibabrata.bhattacharya3@gmail.com</a>
2	Department of Microbiology, BRD Medical College, Gorakhpur, U.P., Pin-273013	Dr. Amresh Kumar Singh, HOD, Department of Microbiology	9452295894	<a href="mailto:microdeptbrdmc@gmail.com">microdeptbrdmc@gmail.com</a> , <a href="mailto:amresh.sgggi@gmail.com">amresh.sgggi@gmail.com</a>	Dr Kusum Jasuja, Associate Professor	9519304693	<a href="mailto:kusumj0915@rediffmail.com">kusumj0915@rediffmail.com</a>
3	Burdwan Medical College, Baburbag, Burdwan, West Bengal, Pin-713104	Prof (Dr) Sukumar Basak, Principal	0342-2658646 / 9830409494	<a href="mailto:sbasakcal@yahoo.com">sbasakcal@yahoo.com</a> ; <a href="mailto:principalbmc2015@gmail.com">principalbmc2015@gmail.com</a>	Prof Dr Utpal Dan Medical Superintendent cum Vice Principal (MSVP)	9434177906	<a href="mailto:msvpbdn@gmail.com">msvpbdn@gmail.com</a>
4	Department of Microbiology, Goa Medical College, Bambolim, Goa, Pin-403202	Dr. Savio Rodrigues Head Department of Microbiology	0832- 2458083/249516 6 / 9422389736	<a href="mailto:saviorrodrigues36@gmail.com">saviorrodrigues36@gmail.com</a>	Dr. Cigy C. Borges, IRL Microbiologist	9623856801	<a href="mailto:irlga@rntcp.org">irlga@rntcp.org</a>
5	Department of Microbiology, Govt Medical College, Kozhikode, Kerala, Pin-673008	Dr Beena Philomina J, Professor & Head Department of Microbiology	0495-2350227 / 9446161949	<a href="mailto:drbeenapi@gmail.com">drbeenapi@gmail.com</a> , <a href="mailto:clinicalmicrocalicut@gmail.com">clinicalmicrocalicut@gmail.com</a>	Dr Aiswarya, Assistance professor department of microbiology	9497577333	<a href="mailto:clinicalmicrocalicut@gmail.com">clinicalmicrocalicut@gmail.com</a>
6	IRL-TB, Department of Microbiology, Government Medical College, Majura Gate, Surat, Gujarat, Pin-395001	Dr. Summaiya Mullan, Professor & Head of Microbiology	9825319755	<a href="mailto:irlgusrt@rntcp.org">irlgusrt@rntcp.org</a> , <a href="mailto:mullasummaiya@gmail.com">mullasummaiya@gmail.com</a>	Dr. Yogita Mistry, IRL Microbiologist	7405801103	<a href="mailto:irlgusrt@rntcp.org">irlgusrt@rntcp.org</a>
7	Department of Microbiology, Indira Gandhi Institute of Medical Sciences, Sheikhpur, Patna, Bihar, Pin-800014	Dr. S. K. Shahi, Prof. and HOD, Department of Microbiology	0612-2297631, 2297099 / 9473191803, 9334111152	<a href="mailto:dr.skshahi@gmail.com">dr.skshahi@gmail.com</a>	Dr. Rakesh Kumar Assistant Professor, Microbiology	9471665710	<a href="mailto:igims.mdrtb@gmail.com">igims.mdrtb@gmail.com</a>
8	Department of Microbiology, National Institute of Research and Tribal Health (NIRTH) ICMR Campus, Nagpur Road, Garha Jabalpur, Madhya Pradesh	Dr. Jyothi Bhat, Scientist 'E' & In charge Microbiology	0761-2370800/ 9926315005	<a href="mailto:irlmpjbp@rntcp.org">irlmpjbp@rntcp.org</a> , <a href="mailto:bhatdr@gmail.com">bhatdr@gmail.com</a>	Director office	--	<a href="mailto:nirthjabalpur@gmail.com">nirthjabalpur@gmail.com</a>
9	Patliputra Medical College, Dhanbad, Jharkhand	Dr. (Prof.) Arun Kumar, Principal	0326-2230465 /9471191666	<a href="mailto:principalpmc@gmail.com">principalpmc@gmail.com</a>	Dr. Siyavar Sharan HOD, Microbiology	9431187962	<a href="mailto:ssojha@yahoo.com">ssojha@yahoo.com</a>
10	Rajan Babu Institute of Pulmonary Medicine & Tuberculosis (RBIPMT), G.T.B. Nagar, Kingsway camp, Delhi	Dr. S. K. Gupta, Director	27658673 /9810511807	<a href="mailto:rbbhmcd@gmail.com">rbbhmcd@gmail.com</a>	Dr. Anuj Bhatnagar, Nodal Officer, DR TB Centre	9818321353	<a href="mailto:dpsdlkcc@rntcp.org">dpsdlkcc@rntcp.org</a>
11	Department of Microbiology, IP Block, Rajiv Gandhi Institute of Medical Sciences (RGIMS) Adilabad, Telangana, Pin- 504001	Dr. K. Ashok, Director	08732-220036, 220521, 9849644591	<a href="mailto:rimsadilabad@yahoo.com">rimsadilabad@yahoo.com</a> ; <a href="mailto:directorrimsadilabad@yahoo.com">directorrimsadilabad@yahoo.com</a>	Dr. T. Chandu (Dist. TB Control Officer) Dr. Jankiram Assitant Professor	9440902142 9885627355	<a href="mailto:dtotsadb@rntcp.org">dtotsadb@rntcp.org</a>
12	Department of Microbiology, Siddhartha Medical College, Gunadala, Vijayawada, A.P., Pin-520002	Dr Shashank, Principal	0866-2472204/ 9849903130	<a href="mailto:smc_vja@ap.nic.in">smc_vja@ap.nic.in</a>	Dr K Parameswari, M.D Associate Professor, Dept. Of Microbiology	9848479309	<a href="mailto:drkparameswari3@gmail.com">drkparameswari3@gmail.com</a>

Sl. No.	Address	consignee's representative	Tel / Mobile	Email	Alternate Staff Officer	Mobile	Alternate Staff Email
13	Department of Microbiology, Silchar Medical College, Silchar, Cachar Assam, Pin-788014	Dr (Mrs) Debadatta Dhar (Chanda), Associate Professor, Department of Microbiology	03842-240179/ 9435070310	<a href="mailto:debadattadhar@rediffmail.com">debadattadhar@rediffmail.com</a>	Dr Subhrendu Sekhar Sen Associate Professor	943507137 4	<a href="mailto:sen4ss@gmail.com">sen4ss@gmail.com</a>
14	IRL, Sir Thodup Namgyal Memorial (STNM) Hospital Complex, Ladakhi Building, Gangtok, Sikkim, Pin- 737101	Dr. Jagat Pradhan, Chief Consultant / STDC Director	03592-201009 /9434109985 9002955826	<a href="mailto:stdcsk@rntcp.org">stdcsk@rntcp.org</a>	Dr. Rinchenla Bhutia Microbiologist (IRL)	760253288	<a href="mailto:irlsk@rntcp.org">irlsk@rntcp.org</a>
				<a href="mailto:irlsk@rntcp.org">irlsk@rntcp.org</a>			<a href="mailto:rinchenla_b@yahoo.com">rinchenla_b@yahoo.com</a>
				<a href="mailto:bhansarijagat@yahoo.co.in">bhansarijagat@yahoo.co.in</a>			
15	National Institute of Tuberculosis and Respiratory Diseases, Sri Aurobindo Marg, New Delhi, New Delhi, Pin code- 110030	Dr. Rohit Sarin, Director	011-26963335; 26854922, 011- 26517834; 26568227	<a href="mailto:drsarin@yahoo.com">drsarin@yahoo.com</a>	Dr. V P Myneedu, HOD- Microbiology	+919650925 482	<a href="mailto:nrldnitrd@rntcp.org/vpm_myn@yahoo.com">nrldnitrd@rntcp.org/ vpm_myn@yahoo.com</a>
					Dr. Manpreet Bhalla, Microbiologist	9810470934	
					Dr. Ritu Singhal, Microbiologist	9871731307	
16	STDC/IRL , ITM Campus, Spurtank Road, Chetpet, Chennai, Tamil Nadu- Pin code- 600031	Dr K Murgayesan, Director	044-28364734, 9842337261	<a href="mailto:stdctn@tbcindia.nic.in/stdctn@rntcp.org">stdctn@tbcindia.nic.in/ stdctn@rntcp.org</a>	Dr. Gayathri, Microbiologist	9198415466 66	<a href="mailto:irltncni@rntcp.org">irltncni@rntcp.org</a>
17	Lady Wellington State TB Training and Demonstration Centre, SDS TB & RGICD Campus, Someshwar Nagar, DRC Post, Bangalore, Karnataka, Pin code-	Dr. Anil, Director	080- 22726477, 9448372516	<a href="mailto:stdcka@tbcindia.nic.in/stdcka@rntcp.org/dadranil@gmail.com">stdcka@tbcindia.nic.in/ stdcka@rntcp.org/dadranil @gmail.com</a>	Dr. Sangeetha, Specilaist	9448081893	<a href="mailto:san_kirana@yahoo.com">san_kirana@yahoo.com</a>
18	State TB Demonstration & Training Centre(STDC), Campus of B.J. Medical College & Civil Hospital, Asarva, Gujarat, Pin code- 380016	Dr. P. M. Patel, Director	079-22681033/ 079-22680465, 9727722886	<a href="mailto:stdcgu@tbcindia.nic.in;stdcgu@rntcp.org">stdcgu@tbcindia.nic.in; stdcgu@rntcp.org</a>	Dr. Pranav Patel, Microbiologist	9197277228 83	<a href="mailto:irlguamc@tbcindia.nic.in;irlguamc@rntcp.org;drpranavpatel09@gmail.com">irlguamc@tbcindia.nic.in; irlguamc@rntcp.org; drpranavpatel09@gm ail.com</a>
19	Intermediate Reference Laboratory Gauhati Medical College Narakasur Hill Top, Guwahati-32 Assam, Pin code- 781032	Dr N.K. Hazarika, Director	9435116628	-	Dr. Bandana Choudhury, Microbiologist	9198640510 81	<a href="mailto:irlasgwh@rntcp.org;bandanachoudhury@yahoo.com">irlasgwh@rntcp.org, bandanachoudhury@ yahoo.com</a>
20	Kamala Nehru State Training & Demonstration Centre (STDC) Near Soochana Kendra, In front of Church, Jaipur Road, Ajmer- 305 001, Rajasthan, Pin code- 305001	Dr M.P. Chawla, Director	0145-2423446, 9414291903	<a href="mailto:stdcrj@tbcindia.nic.in;stdcrj@rntcp.org">stdcrj@tbcindia.nic.in; stdcrj@rntcp.org</a>	Dr Tarun Patni, Microbiologist	+919461904 433	<a href="mailto:IRLRJAJM@rntcp.org">IRLRJAJM@rntcp.org</a> ; <a href="mailto:dr.tarunpatni@yahoo.com">dr.tarunpatni@yahoo.com</a>
21	Department of Microbiology, LLRM Medical College, Garh Road, Meerut, Uttar Pradesh, pin code-250004	Dr. Amit Garg, Associate Prof & Head of Department	9412802533	<a href="mailto:amitdrgarg@rediffmail.com">amitdrgarg@rediffmail.com</a>			-

**MANUFACTURERS' AUTHORISATION FORM**

To,

M/s Strategic Alliance Management Services Pvt. Ltd. (SAMS),  
1/1 B, Choudhary Hetram House,  
Bharat Nagar, New Friends Colony,  
New Delhi 110025, INDIA

Dear Sir,

RFQ No./Tender No.

We.....who are established and reputable manufacturers of  
..... Having factories at .....and  
..... hereby, authorize M/s.....

(Name and address of agents) to bid, negotiate and conclude the contract with you against IFB  
No..... for the above goods manufactured by us.

No company or firm or individual other than M/s .....

*Are authorized to bid, negotiate and conclude the contract in regard to this business against this  
specific IFB as also for all business in the entire territory of India.*

An agency commission of .....% included in the gross ex-work price is payable to  
M/s.....

We hereby extend our full guarantee and warranty as per terms & conditions of contract for the  
goods offered for supply against this invitation for bid by the above firm.

Our other responsibilities include:

(i) .....

(ii) .....  
(Specify here-in detail manufacturer's responsibilities)

The services to be rendered by M/s ..... are as under:

(i) .....

(ii) .....  
(here specify the services to be rendered by the agent)

Yours' faithfully,

for and on behalf of M/s ..... (Name).....

(Name of manufacturers)

Note : This letter of authorization should be on the letter head of the manufacturing concern and should be  
signed by a person competent and having the power of attorney to bind the manufacturer.

**PERFORMANCE SECURITY FORM (BANK GUARANTEE)**

To

The Strategic Alliance Management Services Pvt. Ltd. (SAMS),  
1/1 B, Choudhary Hetram House, Bharat Nagar,  
New Friends Colony, New Delhi 110025, INDIA

WHEREAS.....

(Name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract No..... dated ..... to supply (description of goods and services) (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of .....

..... (amount of guarantee in words and figures). Such sum being payable in the types and proportions of currencies in which the contract price is payable, and we undertake to pay you, upon your First written demand declaring the supplier to be in default under the contract and without civil or argument, any sum or sums within the limits of (amount of guarantee) aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there-under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of issue of the "Acceptance Certificate" issued by the purchaser's representative.

Signature and seal of the guarantor

Place:

Date: