

Foundation for Innovative New Diagnostics
(FIND India)

Limited Tender Enquiry

BID DOCUMENT
FOR
Procurement of Risk Assessment Tools

Bid Ref.No: SAMS/FIND/RFP/2022/0039/0025

Dated: 04/08/2022



(Procurement Agency)
STRATEGIC ALLIANCE
Management Services Pvt. Ltd.
B-18, Sector-6, NOIDA, G.B. Nagar, Uttar Pradesh - 201301
Email: procurement@samsconsult.com
Website: www.samsconsult.com

Key Information

The Strategic Alliance Management Services Pvt. Ltd. (SAMS) has been engaged by **Foundation for Innovative New Diagnostics, India (FIND, India)** for providing procurement consultancy services for equipment, goods, works, and services for use in Tuberculosis (TB) Laboratories in National Tuberculosis Elimination Programme (NTEP) across India under Global Fund (GF) Grant. Accordingly, SAMS on behalf of FIND, India is pleased to invite Quotation for Supply of Risk Assessment Tools as per detailed technical specification enclosed in Section III, on Delivery Duty Period (DDP)-Final Destination terms of delivery basis.

Procurement Method to be followed for evaluation and selection of agency: **Price-based System – Least Cost Selection (LCS)**

FIND India has introduced an e-Procurement process for sourcing goods and services for its projects in India. As a part of this initiative, FIND has created a Vendor Portal to provide a platform for various vendors to offer their services. A vendor can be a legally registered business entity or an individual. Broadly speaking, this portal provides the following facilities to the vendors:

1. Register with FIND for supplying goods or for providing services.
2. Sign up in a secure manner and manage their access password.
3. Create and manage a profile online.
4. Receive online and email notifications for RFPs for various procurements.
5. Submit electronic bids in response to RFPs issued by FIND.

Vendors are requested to submit their proposals through FIND India E-procurement System only.

If not registered yet, kindly go through the attached “USER MANUAL” pdf below the link, for the process of vendor registration which will provide the guidance for using this vendor portal and onward submission of the proposal.

Please find below the link for vendor registration

<https://procurementindia.finddx.org/Vendor/VendorRegistration.aspx>



FIND_UserManual_V
endorRegsitrnation.pdf

SECTION – I INSTRUCTIONS TO BIDDERS

A. INTRODUCTION	
1. Documents Establishing conformity of Goods and Services to Bidding Documents	1.1 The Bidder shall furnish as part of its Bid the documentary evidence whichever specified.
2. Qualifications of the Bidder	<p>2.1 The bidder should submit the following supporting documents pertaining to its firm in the technical bid (zipped folder) and meet the qualification requirement as mentioned to qualify the technical assessment:</p> <ul style="list-style-type: none"> (i) Bidder must submit bid for full quantity of each item, otherwise it shall be considered as non-responsive. (ii) Vendor should be registered & approved in the E-Procurement software of FIND. (iii) Copy of Income Tax Return and CA Certificate for last three financial years (2018-19, 2019-20 and 2020-21). (iv) Bidder should have minimum average turnover of 15 Lakhs during last three financial year. (v) The documentary evidence of conformity of the goods and services to the Bidding Documents may be in the form of brochure / technical literature. (vi) Copy of at least two purchase orders for bulk supply of similar product during last two (2) years. The proof of satisfactory supply of such items to be submitted (e.g. client certificate/payment receipt/ CA certificate for successful completion of orders and payment). (vii) Technical compliance statement of quoted item against required specifications of tender, as per format enclosed under technical specifications at Section III. The quoted product must meet the specifications of the product mentioned in the RFQ. (viii) Confirmation for acceptance of all Terms & conditions of the RFP (ix) Confirmation for acceptance of bid validity for 90 days.
3. Cost of Bidding	3.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser will in no case be responsible or liable for those costs.
B. THE BIDDING DOCUMENTS	
4. Clarification of Bidding Documents	4.1 A prospective bidder requiring any clarification regarding specification, required services and conditions of contract/agreement, etc. given in the document may submit a written request for clarifications to SAMS by email up to 17:00 hours on 11/08/2022 at procurement@samsconsult.com
C. PREPARATION OF BIDS	
5. Documents	5.1 The Bid shall comprise a single zip folder containing the technical bid that will be uploaded to the procurement software.

<p>Constituting the Bid & Bid Submission</p>	<p>5.2 At first, the documents listed in ITB Para 5.4 below shall be evaluated by the Purchaser as per the qualification criteria specified in the ITB para 2. The Bids which do not conform to the specified requirements will be rejected as technically non-responsive / disqualified Bids.</p> <p>5.3 Thereafter, the Price Bids uploaded in the procurement software by all technically qualified bidders, shall be evaluated and compared by the Purchaser. A contract shall be awarded to the Bidder who has been determined to be the lowest evaluated substantially responsive Bidder.</p> <p>5.4 The Technical Bid submitted by the Bidder shall comprise the following:</p> <ol style="list-style-type: none"> 1. Copy of Income Tax Return and CA Certificate for last three financial years (2018-19, 2019-20 and 2020-21). 2. Bidder should have minimum average turnover of 15 Lakhs during last three financial year. 3. The documentary evidence of conformity of the goods and services to the Bidding Documents may be in the form of brochure / technical literature. 4. Copy of at least two purchase orders for bulk supply of similar product during last two (2) years. The proof of satisfactory supply of such items to be submitted (e.g. client certificate/payment receipt/ CA certificate for successful completion of orders and payment). 5. Technical compliance statement of quoted item against required specifications of tender, as per format enclosed under technical specifications at Section III. The quoted product must meet the specifications of the product mentioned in the RFQ. Confirmation for acceptance of all Terms & conditions of the RFP 6. Confirmation for acceptance of bid validity for 90 days 7. Confirmation of delivery timeline <p>Note: Each qualified vendor will have to bid for all the above RA Tools tools and who will not quote for all items together then will be considered disqualified.</p> <p>5.5 The Financial Bid should be submitted in the price format provided in the Procurement software.</p> <p>Note: Please refer to important instructions for bid submission & filling data in procurement software, is mentioned in Annexure - A</p>
<p>6. Bid Prices</p>	<p>6.1 The Bidder shall indicate on the Price Schedule as per the price format in the procurement software.</p> <p>6.2 The prices quoted by the bidder should be on a firm and fixed basis during the performance of the contract, except for duties and taxes on finished goods. The bidder should also quote the transportation charges in column H (price of related services) in online format of price bid and the GST %age in column I. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.</p>

7. Currencies of Bid	7.1 Prices shall be quoted in Indian Rupees only.
8. Period of Validity of Bids	<p>8.1 Bids shall remain valid for the period of 90 days after the date of bid submission specified in the document.</p> <p>8.2 In exceptional circumstances, prior to the expiry of the original bid validity period, the Purchaser may request that the Bidders extend the period of validity for a specified additional period. The request and the responses thereto shall be made in writing.</p>
9. Alternative Proposals by Bidders	9.1 Alternative bids shall not be accepted. The bidder should not submit more than one bid.
10. Format and Signing of Bid	<p>10.1 The Bidder shall submit the online bids as per the instruction provided in the e-procurement portal of FIND India.</p> <p>10.2 The bids consisting of the documents listed in this document shall be typed and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract.</p> <p>10.3 Any interlineations, erasures, or overwriting to correct errors made by the Bidder should be initiated by the person or persons signing the bid.</p>
D. Submission of Bids	
11. Sealing and Marking of Bids	<p>11.1 Bidders need to submit their bids through procurement software.</p> <p>Under the two Bid System, the bidder shall submit their bids following the single bid system comprising of: -</p> <p>Technical bid (in a ZIP folder) consisting of all technical details along with commercial terms and conditions; and containing all the relevant documents listed in para 5.4.</p> <p>Financial bid -as per price format in the procurement software.</p>
12. Deadline for Submission of Bids	<p>12.1 Bids must be submitted online before the given deadline i.e. 15:00 hours on 22/08/2022 by Procurement software through registered vendor id.</p> <p>12.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids.</p>
13. Modification and Withdrawal of Bids	13.1 The bids can't be withdrawn or altered after the due date and time for the submission of bids.
E. OPENING AND EVALUATION OF BIDS	
14. Bid Opening	<p>14.1 The financial bids shall be opened by the Bid Opening Committee, through an online platform, by the Purchaser in the presence of the Bidders' authorized representatives who choose to be present, enabling them to participate in the proceedings. Details of the same will be shared with the technically qualified bidders.</p> <p>The Bidder's attendance at the opening of the proposal is optional and is at the Bidder's choice.</p>

<p>15. Clarification of Bids</p>	<p>15.1 During the evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted, except to correct arithmetic errors identified by the Purchaser in the evaluation of the bids.</p>
<p>16. Examination of Technical Bids and Determination of Responsiveness</p>	<p>16.1 The Purchaser's determination of the responsiveness of a Technical Proposal is to be based on the contents of the Technical Proposal itself.</p> <p>16.2 The Purchaser will examine the technical bids to determine whether they are complete, whether the documents have been properly signed, and whether the bids are generally in order.</p> <p>16.3 The Purchaser may waive any minor informality, nonconformity, or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.</p>
<p>17. Evaluation and Comparison of Bid (Refer Para 2 and 5.4 also for same)</p>	<p>Preliminary Evaluation of Bids</p> <ol style="list-style-type: none"> a. The Purchaser shall examine the Technical Proposal to confirm that all documents and technical documentation requested in RFQ have been provided, and to determine the completeness of each document submitted. b. The Purchaser shall confirm that the required documents and information have been provided in the Technical Proposal. c. Likewise, following the opening of Price Proposals, the Purchaser shall examine the Price Proposals to confirm that all documents and financial documentation have been provided and to determine the completeness of each document submitted. <p>Documents required for Preliminary examination</p> <ul style="list-style-type: none"> • Copy of Income Tax Return and CA certificate for last three financial years (2018-19, 2019-20 and 2020-21). • Bidder should have minimum average turnover of 15 Lakhs during last three financial year. • Confirmation for acceptance of all Terms & conditions of the tender • Confirmation for acceptance of bid validity for 90 days • Confirmation of delivery timeline <p>Technical Evaluation</p> <ul style="list-style-type: none"> • The purchaser will technically evaluate all quotation determined to be responsive after preliminary examination. • Thereafter quotation of substantially technical responsive and acceptable will be compared to determine lowest evaluated responsive bidder.

- Documents required for **Technical Evaluation and Post Qualification:**
- Technical compliance statement of quoted item against required specifications of RFQ, as per format enclosed under technical specifications at Section III.
- Technical Catalogue / brochure of each item quoted as per proposed specifications.
- Copies of Purchase Orders issued to your firm (at least two) and proof of satisfactory supply of such items showing experience of the supplies of similar nature as given in this tender over the period of last two years.

Evaluation of Price Bids

- a. The Purchaser shall evaluate Price Proposals of each Bid for which the Technical Proposal has been determined to be responsive.
- b. The Purchaser's evaluation of a bid will take into account the total cost of the requirement inclusive of all duties, transportation cost, taxes, and other charges on DDP- final destination basis
- c. The contract shall be awarded only to the bidder who is substantially technically responsive lowest bidder.
- d. The Purchaser shall compare all substantially responsive bids to determine the lowest evaluated bid.

F. AWARD OF CONTRACT

18. Award Criteria	18.1 The purchaser will award the Contract to the Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid for all the items.
19. Purchaser's Right to Accept Any Bid and to Reject Any or All Bids	19.1 The Purchaser reserves the right to accept or reject any bid or to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders. No reason for such action of Purchaser shall be given.
20. Purchaser's right to vary quantities during the currency of the contract	20 The purchaser reserves the right to increase or decrease the quantity of goods by 25% during the contract period.

SECTION II.
General Conditions of Contract/Order

<p>1. Packing</p>	<p>1.1 The Bidder shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.</p>
<p>2. Warranty</p>	<p>2.1 Warranty of equipment should be minimum as mentioned in Section III, Technical Specifications</p> <p>2.2 Bidder assigns and passes through to Purchaser the Manufacturer's warranties on all "consumer products" as per company warranty term, wherever applicable.</p> <p>2.3 In case of any claim arising out of this warranty, the purchaser/consignee shall promptly notify the same in writing to the Bidder.</p> <p>2.4 Upon receipt of such notice, the Bidder shall, with all reasonable speed repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The Bidder shall take over the replaced parts/goods after providing their replacements and no claim whatsoever shall lie on the purchaser for such replaced parts/goods thereafter.</p>
<p>3. Delivery Schedule</p>	<p>3.1 Delivery schedule – The delivery schedule to 81 consignee locations across the country (consignee addresses along with trench wise supply given below at Annexure C) shall be supplied in two tranches as per the requirement of Lab. The delivery shall be made within 45 days from the date of issue of the Delivery Order for the trench supplies.</p> <p><u>Terms of Delivery-</u> DDP- final place of destination (Consignee Distribution List with address shall be provided at the time of issuing PO)</p> <p>a. The responsibility of arranging all required documents for supply of goods till final place of destinations, including Road Permits, e-way bill, unloading of goods is of the Supplier.</p> <p>b. The payment of GST to respective authority shall be the responsibility of supplier and should be included in the financial quote.</p>
<p>4. Contract Period</p>	<p>The Contract/ Purchase Order (PO) issued to the selected vendor shall be valid for the 12 months from the date of issue of the PO. The validity of PO may be extended based on the delivery requirement (2nd tranche) and approval of FIND.</p>
<p>5. Payment Terms</p>	<p>4.1 The method and conditions of payment to be made to the Supplier under this tender, shall be as follows:</p> <p>The 100% payment would be made after delivery of Goods to the consignees after each tranches supply, within 60 days upon submission of</p>

	<p>following documents along with the invoice (two copies – One original and one duplicate copy): -</p> <ul style="list-style-type: none"> a. Commercial invoice, indicating the SAMS as the Purchaser on behalf of the FIND India, the PO number; Goods description, quantity, unit price, and total amount. Invoices must be signed in original and stamped or sealed with the company stamp/seal. b. Acknowledgement of receipt of Goods in good condition by the Consignee i.e., Consignment Receipt Certificate (CRC) as per format enclosed at Annexure B.
6. Prices	<p>5.1 Prices charged by the Bidder for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Bidder in its bid for the duration of the Contract. Prices shall be fixed and firm for the duration of the Contract. However, GST (as and when applicable) payable shall be paid as applicable at the time of supply.</p>
7. Liquidated Damages	<p>6.1 If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the contract prices as liquidated damages, a sum equivalent to the 0.01 percent per day of the delivered price of the delayed Goods or unperformed Services for each delay until actual delivery or performance, up to a maximum deduction of the 10 percent of the value of delayed Goods/Supply.</p>
8. Jurisdiction	<p>7.1 All disputes arising out of the contract shall be subject to the jurisdiction of the appropriate court in New Delhi, India, only.</p>

Section - III

SCHEDULE OF REQUIREMENT AND TECHNICAL SPECIFICATIONS

A. NAME AND QUANTITY OF ITEMS TO BE DELIVERED

Sl. No.	Name of Items	Total Quantity
1	Tool kit set box	81
2	Clamp Meter	81
3	Multimeter	81
4	Anemometer	81
5	Safety Gloves	81

Note: Bidder must submit bid for full quantity of each item, otherwise it shall be considered as non-responsive

Delivery to be made in two tranches as per quantity mentioned in the Annexure-C

B. TECHNICAL SPECIFICATIONS

Sl. No.	Items	<u>Technical Specifications</u>
1	Tool kit set box	<ul style="list-style-type: none">• Magnetic Screwdriver along with various range of bits/tips-1 set, Electric power tester-1 no, 3-meter Measuring Tape- 1 no, Adjustable Wrench- 1 no, Combination Plier- 1 no, nose plier- 1 no, Claw Hammer-1 no, Insulation Tap-1 no, Allen key set- 1 set, Electrician's knife- 1no etc.).• All the tools should have insulated grip.• All these tools should be provided along with a plastic carry case
2	Clamp Meter	<ul style="list-style-type: none">• The clamp meter shall be capable of measuring true RMS {square root of the mean (average)} AC current up to 400A• The clamp meter shall be capable of measuring AC/DC voltage up to 600 Volts with accuracy of $\pm 2\%$ V• The clamp meter shall be capable of measuring resistance up to 40 Mega ohms• The clamp meter shall be capable of measuring continuity below 30 ohms• The clamp meter shall be capable of measuring capacitance up to 1000 micro farad• The clamp meter shall be capable of measuring frequency from 5.0 Hertz to 500 hertz• The clamp meter shall have low battery indication• The clamp meter shall have display hold feature• The clamp meter shall be supplied with measuring probe• The clamp meter shall be supplied with soft carrying case• The clamp meter shall have automatic power off feature• Power: Battery operated (two batteries to be provided along with clamp meter, one is for running the clamp meter and one additional)

SI. No.	Items	<u>Technical Specifications</u>
		<ul style="list-style-type: none"> • The clamp meter shall be tested by using external calibrators which is tested by govt approved and/or authorized reputed labs and factory test report to be provided • Warranty: The clamp meter supplied shall have minimum period of one year warranty
3	Multimeter	<ul style="list-style-type: none"> • The multimeter shall have auto/ manual ranging • The multimeter shall be capable of measuring AC/DC voltage up to 750 volts with accuracy: $\pm 2\%$ V • The multimeter shall be capable of measuring AC/DC current up to 10Amperes • The multimeter shall be capable of measuring resistance up to 40 Mega Ohm • The multimeter shall be capable of measuring capacitance up to 10 Microfarad • The multimeter shall be capable of measuring continuity with beeper feature • The multimeter shall have diode check feature • The multimeter shall have display hold feature • The multimeter shall have automatic power off feature • The multimeter shall have low battery indication • The Multi meter shall be supplied with measuring probes • The multimeter shall be supplied with soft carrying case • The Multimeter shall be tested by using external calibrators which is tested by govt approved and/or authorized reputed labs and a factory test report to be provided • Warranty: The multimeter supplied shall have a minimum period of one year warranty
4	Anemometer	<ul style="list-style-type: none"> • The portable anemometer provides fast, accurate readings, with digital readability Air velocity measurement: m/s, ft/min, or any equivalent unit • Appropriate design allows free vane wheel movement, resulting in accuracy at both high and low velocities • Should be compact and portable • Built-in low battery indicator • DATA HOLD function for stored the desired value on display. Large LCD display, easy to read • Operating Temperature: 0 deg C to 50 deg C • Operating Humidity: less than 80% RH • Air Velocity sensor Type: Sensitive balanced vane wheel rotates freely in response to air flow • Power Supply: Battery operated, two batteries to be provided along with clamp meter (one is for running the clamp meter and one additional) • Air velocity measurement range: 0- 25 m/s, resolution: 0.1m/s • Accuracy for velocity: $\pm 3\%$ FS • Accessories to be provided: Carrying case for Anemometer, one compatible battery and one additional battery to be provided • Manufacturer testing certificate to be provided along with each unit • The manufacturer must have a management system certified to ISO 9001 or equivalent. • Warranty: The Anemometer supplied shall have minimum period of one year warranty

Sl. No.	Items	<u>Technical Specifications</u>
5	Safety Gloves	<ul style="list-style-type: none">• Heavy duty suitable for electric work• Max Use Voltage 500 V AC/750 V DC• Insulating rubber gloves designed for voltage protection• hand-specific size: 10

C. Technical Compliance Statement Format

Sl. No.	Name of Items	Quantity	<u>Technical Specification</u>	Bidder's Specification (technical compliance/ Deviation, if any)
1	Tool kit set box	81	<ul style="list-style-type: none"> • Magnetic Screwdriver along with various range of bits/tips-1 set, Electric power tester-1 no, 3-meter Measuring Tape- 1 no, Adjustable Wrench- 1 no, Combination Plier- 1 no, nose plier- 1 no, Claw Hammer-1 no, Insulation Tap-1 no, Allen key set- 1 set, Electrician's knife- 1no etc.). • All the tools should have insulated grip. • All these tools should be provided along with a plastic carry case 	Make: Model:
2	Clamp Meter	81	<ul style="list-style-type: none"> • The clamp meter shall be capable of measuring true RMS {square root of the mean (average)} AC current up to 400A • The clamp meter shall be capable of measuring AC/DC voltage up to 600 Volts with accuracy of $\pm 2\%$ V • The clamp meter shall be capable of measuring resistance up to 40 Mega ohms • The clamp meter shall be capable of measuring continuity below 30 ohms • The clamp meter shall be capable of measuring capacitance up to 1000 micro farad • The clamp meter shall be capable of measuring frequency from 5.0 Hertz to 500 hertz • The clamp meter shall have low battery indication • The clamp meter shall have display hold feature • The clamp meter shall be supplied with measuring probe • The clamp meter shall be supplied with soft carrying case • The clamp meter shall have automatic power off feature • Power: Battery operated (two batteries to be provided along with clamp meter, one is for running the clamp meter and one additional) • The clamp meter shall be tested by using external calibrators which is tested by govt approved and/or authorized reputed labs and factory test report to be provided • Warranty: The clamp meter supplied shall have minimum period of one year warranty 	Make: Model:
3	Multimeter	81	<ul style="list-style-type: none"> • The multimeter shall have auto/ manual ranging • The multimeter shall be capable of measuring AC/DC voltage up to 750 volts with accuracy: $\pm 2\%$ V • The multimeter shall be capable of measuring AC/DC current up to 10Amperes • The multimeter shall be capable of measuring resistance up to 40 Mega Ohm • The multimeter shall be capable of measuring capacitance up to 10 Microfarad • The multimeter shall be capable of measuring continuity with beeper feature • The multimeter shall have diode check feature • The multimeter shall have display hold feature • The multimeter shall have automatic power off feature • The multimeter shall have low battery indication • The Multi meter shall be supplied with measuring probes • The Multimeter shall be supplied with soft carrying case • The Multimeter shall be tested by using external calibrators which is tested by govt approved and/or authorized reputed labs and a factory test report to be provided • Warranty: The multimeter supplied shall have a minimum period of one year warranty 	Make: Model:

Sl. No.	Name of Items	Quantity	<u>Technical Specification</u>	Bidder's Specification (technical compliance/ Deviation, if any)
4	Anemometer	81	<ul style="list-style-type: none"> • The portable anemometer provides fast, accurate readings, with digital readability Air velocity measurement: m/s, ft/min, or any equivalent unit • Appropriate design allows free vane wheel movement, resulting in accuracy at both high and low velocities • Should be compact and portable • Built-in low battery indicator • DATA HOLD function for stored the desired value on display. Large LCD display, easy to read • Operating Temperature: 0 deg C to 50 deg C • Operating Humidity: less than 80% RH • Air Velocity sensor Type: Sensitive balanced vane wheel rotates freely in response to air flow • Power Supply: Battery operated, two batteries to be provided along with clamp meter (one is for running the clamp meter and one additional) • Air velocity measurement range: 0- 25 m/s, resolution: 0.1m/s • Accuracy for velocity: ±3% FS • Accessories to be provided: Carrying case for Anemometer, one compatible battery and one additional battery to be provided • Manufacturer testing certificate to be provided along with each unit • The manufacturer must have a management system certified to ISO 9001 or equivalent. • Warranty: The Anemometer supplied shall have minimum period of one year warranty 	Make: Model:
5	Safety Gloves	81	<ul style="list-style-type: none"> • Heavy duty suitable for electric work • Max Use Voltage 500 V AC/750 V DC • Insulating rubber gloves designed for voltage protection • hand-specific size: 10 	Make: Model:

Note: Each qualified vendor will have to bid for all the items. Bidders who do not quote for the full quantity of all the items will be treated as non-responsive.

Detailed specification is also attached in the Procurement system, for that please refer Items and Technical Specification tab and the same has been mentioned below for quick reference.

Annexure A

Instruction For Submission of Bid Documents in the Procurement Software, FIND India.

- **Technical Bid Submission:** - Please attach all the technical reference documents as per RFQ in one zip folder and attach them as a technical bid. **(Attention: Financials must not be attached with technical Bid documents)**
- **Financial Bid Submission:** - Please find below the steps and table format which you will find in the software:-

A	B	C	D	E	F	G	H	I	J
Sl. No.	Unit name	Unit Price	Qty	Total Price	Tax Rate on Goods %age	Tax on Goods (amount)	Price of Related services/ transportation cost (if no price please put "0")	Tax Rate on Related Service s/transportation (%) (if no tax please put "0")	Total Bid Price
1	Tool kit set box	Example (1000)	81	Example (1000)	Example (12)		If not to use, put "0"	If not to use, put "0"	
2	Clamp Meter		81						
3	Multimeter		81						
4	Anemometer		81						
5	Safety Gloves		81						

Note: - Grey highlighted tables are auto-filled. All amount to be provided in INR

Steps: -

- **Column C - Unit price-** Please mention the cost of the Unit price / Service Fees
- **Column F - Tax rate on Goods%-** Please mention the taxes percent in digit only, for example in the case of 12%, please write 12 in the column.
- **Column H - Price of related services (out of pocket expenses) -** Please mention the total cost if any other than the unit price, for example, any reimbursable / OPE, and the bifurcation of the mentioned cost of related service must be attached in the financial zip folder. If the column is not required, then please put "0"
- **Column I - Tax on Related services:** Please mentioned if any tax is applicable on service and reimbursable cost, which is to be mentioned in digits only for example in the case of 12%, please write 12 in the column. If the column is not required, then please put "0"

Important Note: -

- As per the above format, the total cost will be considered for L1, and any changes later will not be considered assuming that all prices are considered as per TOR.
- After completion of the above format, please attach the bifurcation sheet in the zip folder and attach it as a financial bid.
- At the end, click the save button below the screen and click submit bid button for the submission of bid.

Acknowledgement of Receipt of Goods (for 100% Payment)

(This certificate is to be issued to SAMS and copy to Supplier and FIND. All the three copies should be signed in ORIGINAL.)

CONSIGNEE RECEIPT CERTIFICATE (CRC)

CRC No.

Date

To
Strategic Alliance Management Services Pvt. Ltd,
B-18, Sector-06, NOIDA
Gautam Budh Nagar (U.P.)- 201301

This is to certify that the Goods as detailed below have been received and duly inspected in good condition in accordance with the Technical specifications and conditions of the Contract/ NOA and amendment if any.

Project Name	Procurement Services to Foundation for Innovative New Diagnostics (FIND)
Purchaser	Strategic Alliance Management Services Pvt. Ltd, on behalf of FIND
Contract i.e. NOA No. & Date	
Description of Goods Supplied Name of Consumables Make: Model:	
Quantity supplied in Numbers	
Name of Supplier	
Invoice No. and Date	
Date of Delivery/Receipt at Consignee Destination site	
Consignee full Address Name Address Contact No. Fax No.	

Seal and Signature of Designated Consignee

Name:
Designation:
Seal:
Contact No:
Fax No.:

Delivery Schedule - Consignee addresses along with trench wise

Sl.	State	Site	Qty. of First tranche of supply of all items (within 45 days from PO date)	Qty. of Second tranche of supply of all items (After six months from PO date)
1	AP	IRL Vishakhapatnam	1	-
2	AP	Vijayawada SMC	-	1
3	AP	Tirupati	-	1
4	Assam	IRL Guwahati	1	-
5	Assam	GMC Silchar	-	1
6	Bihar	Bhagalpur	1	-
7	Bihar	IRL Patna	1	-
8	Bihar	IGIMS Patna	1	-
9	Bihar	Pawapuri	-	1
10	Bihar	Rohtas	-	1
11	Chandigarh	PGI Chandigarh	1	-
12	Chhattisgarh	IRL Raipur	1	-
13	Chhattisgarh	Raigarh	-	1
14	Delhi	NITRD Delhi	1	-
15	Delhi	AIIMS Delhi	1	-
16	Delhi	RBIPMT Delhi	-	1
17	Delhi	NDTC Delhi	1	-
18	Goa	GMC Goa	-	1
19	Gujarat	IRL/STDC Ahmedabad	1	-
20	Gujarat	Jamnagar C&DST	1	-
21	Gujarat	GMC Surat	-	1
22	Haryana	Karnal IRL	-	1
23	Haryana	Rohtak	-	1
24	Himachal Pradesh	Dharampur IRL	1	-
25	J&K	Srinagar IRL	1	-
26	Jharkhand	Ranchi IRL	1	-
27	Jharkhand	Dhanbad PMC	-	1
28	Karnataka	NTI Bangalore	1	-
29	Karnataka	Bangalore IRL	1	-
30	Karnataka	KIMS Hubli	1	-
31	Karnataka	Raichur RIMS	1	-
32	Kerala	Thiruvananthapuram IRL	1	-
33	Kerala	Kozhikode GMC	-	1
34	Maharashtra	JJ Mumbai	1	-
35	Maharashtra	Pune IRL	1	-
36	Maharashtra	Aurangabad GMC	1	-
37	Maharashtra	Nagpur IRL	1	-
38	Maharashtra	Akola	-	1
39	Meghalaya	Shillong	-	1
40	Mizoram	Aizawl	-	1
41	MP	Bhopal BMHRC	1	-
42	MP	Gwalior GMC	1	-
43	MP	Indore IRL	1	-
44	MP	NIRTH Jabalpur	-	1
45	MP	Bhopal	1	-
46	Nagaland	Kohima	-	1
47	Odisha	Bhubaneswar RMRC	1	-
48	Odisha	Cuttack IRL	1	-

Sl.	State	Site	Qty. of First tranche of supply of all items (within 45 days from PO date)	Qty. of Second tranche of supply of all items (After six months from PO date)
49	Odisha	Burla	-	1
50	Puducherry	Puducherry IRL	1	-
51	Punjab	Patiala IRL	1	-
52	Punjab	Faridkot	-	1
53	Rajasthan	Ajmer IRL	1	-
54	Rajasthan	Jodhpur IRL	1	-
55	Rajasthan	SMS Jaipur	1	-
56	Rajasthan	Bikaner	-	1
57	Sikkim	Gangtok IRL	-	1
58	Tamil Nadu	Chennai IRL	1	-
59	Tamil Nadu	Madurai MMC	1	-
60	Tamil Nadu	NIRT Chennai	1	-
61	Tamil Nadu	Coimbatore	-	1
62	Telangana	IRL Hyderabad	1	-
63	Telangana	Adilabad RIMS	-	1
64	Telangana	Warangal	-	1
65	Tripura	GMC Agartala	-	1
66	UP	IRL Lucknow	1	-
67	UP	Varanasi BHU	1	-
68	UP	BRD MC Gorakhpur	-	1
69	UP	IRL Agra	1	-
70	UP	Aligarh JNMC	1	-
71	UP	JALMA Agra	1	-
72	UP	LLRMC Meerut	1	-
73	UP	Allahabad	-	1
74	UP	Kanpur Nagar	-	1
75	UP	Jhansi	-	1
76	Uttarakhand	IRL Dehradun	1	-
77	West Bengal	IRL Siliguri	1	-
78	West Bengal	IRL Kolkata	1	-
79	West Bengal	GMC Bardhaman	-	1
80	West Bengal	Murshidabad	-	1
81	West Bengal	Medinipur	-	1
		Total sites	48	33

Details of the consignee address will be provided at the time of Supply Order issued to the lowest evaluated bidder.