

Minutes of Pre-Bid Meeting

ITB No.: **SAMS-FIND-NCB-WORKS-06/2014**

Dated: **17th July, 2014**

Bid Subject: **Up-gradation, Commissioning, Testing, and Validation of five (05) Bio-safety Level (BSL-3) Laboratories, four (04) LPA Clean Rooms, and Works for One (1) C&DST Laboratory under RNTCP across India**

1. The Pre-bid meeting was held on 30th July, 2014 at 1500 hours at the office of Strategic Alliance Management Services Pvt. Ltd., 1/1 B Choudhary Hetram House, Bharat Nagar, New Friends Colony, New Delhi-11025. The meeting was chaired by Dr. Rahul Thakur, MO & Project Officer, FIND

2. List of Participants:-

The following individuals participated in Pre-bid meeting as was notified in Schedule of Events included in referred Invitation to Bids (ITB) for the Up-gradation, Commissioning, Testing, and Validation of five (05) Bio-safety Level (BSL-3) Laboratories, four (04) LPA Clean Rooms, and Works for One (1) C&DST Laboratory under RNTCP across India through National Competitive Bidding (NCB) procurement process.

Si. No.		
1	FIND's Representatives:-	Dr. Rahul Thakur - MO & Project Officer
		Ms. Pooja Srivastava – Bio Medical Engineer
2	SAMS's Representatives:-	Ms. Jyoti Singh – Sr. Manager (Procurement)
		Mr. Dinesh Kumar – Procurement Officer
3	Prospective Bidders' Representatives:-	
	M/s Klenzaid's Contamination Controls Pvt. Ltd, Mumbai	Mr. Swapnil Khare – Project Engineer
	M/s Fabtec Technologies International Ltd, Delhi	Mr. Vivek Bhatia - Deputy Manager
	M/s GMP Technical Solutions Private Limited, Ghaziabad	Mr. Atul Jyoti – General Manager (Sales & Marketing) Mr. Arvind Shah – Sr. Manager Marketing

3. Pre- Bid Meeting:-

The Chairman welcomed the participants and asked Procurement Manager from SAMS to provide the details relating to concerned ITB. Thereafter, major details related to bid and bidding process viz. bidding forms, Bid Security, Payment/ Deliverable Terms, technical requirement of Works to be carried out for Up-gradation of Bio Safety level (BSL-3), LPA Clean Rooms and associated works included in the bid was explained to prospective bidders.

The Chairman invited the prospective bidders to seek clarifications if any, in respect of this ITB. Following issues were raised by the parties present:-

Sl. No.	Reference original Clause of ITB queried by participants	Query raised by the participants	Clarifications/ Change, If any
1.	Section-III- Evaluation Method and Criteria- Clause 9 of Technical Evaluation Criteria- Capacity Experience, Work in Hand and	Whether experience of executing same kind of Five BSL-3 Labs only during last three years is required.	The Bidders should have successfully completed minimum five similar kinds of Contracts including BSL-3 and LPA clean rooms during last three years.

	Completed “Five (5) similar contracts executed successfully during the last three (3) years” .		
2.	3.Delivery & Completion Schedule under Section VI	Time of completion of whole of the Works under each Schedule as mentioned in the ITB (4 months for Schedule I and 3 months from Schedule II to V from the commencement date) is very Short, request was made to change it to 6 Months for each Schedule.	Timelines for completion of whole of the Works under each Schedule as mentioned in the ITB has been changed to 5 months for Schedule I, and to 4 months for Schedule II to V from the commencement date.
3.	1. List of Works, scheduling and Bid Security under Section VI	1. Is it mandatory to quote for all schedules mentioned in the ITB 2. Is Bid Security to be submitted separately for each Schedule Quoted	1. Bidders are free to quote for any one or all of the Schedules mentioned in the ITB. 2. The Bidders shall submit Bid Security as mentioned in the ITB for each of the Schedule quoted in terms of Clause 16 under Section-II (Instructions to Bidders) of ITB
4	Clause 7 of Notice of ITB (page no. 2 of ITB)	Is Tender Fees to be given separately for each Schedule Quoted	The Bidders need to submit only Rs. 5000/- in the prescribed mode as Tender fee, irrespective of nos. of Schedule quoted by them
5.	2.Consignee Address under Section VI	Provide complete contact details of all the consignees where these Works under each Schedule are to be executed.	The bidders were advised to refer to page no. 41 (2.Consignee Address) under Section VI of ITB.
6.	Site Inspections (Article 10) under Section-I (Bid Particulars)	Whether SAMS/ FIND would provide any support to bidders, if they like to visit the site of Works before the submission of bid	SAMS/ FIND may coordinate with respective Labs regarding visit of bidders, however all expenses shall be borne by the bidders themselves.
7.	SECTION VI- schedule of requirement, technical specifications and drawings/ layouts of laboratories and required works	It was queried that whether quantity of equipments to be installed in these labs are mentioned in the ITB or not. Also can they quote for equivalent makes of items as mentioned in the technical specifications of the works	The quantity of certain equipments to be installed in the BSL-3 and LPA clean room is mentioned under detailed specifications and also in Annexures II and IX under Section VI. The bidders can quote for materials of equivalent or better Make as given in the ITB at Annexures I and VIII under Section VI of ITB.

4. The Chair informed all participants to submit further queries, if any, latest by 5.00 PM of 11.08.2014 and suitable clarifications will be provided through mail/ posting on SAMS website. He also suggested for maximum participation by the capable vendors and assured SAMS fullest cooperation in a fair and transparent manner.

5. The Pre-bid meeting ended with a vote of thanks to the Chairman.